

UPDATED SUGGESTED MOTIONS

- Agenda Item #2 - Presentation of the PVPC's Fiscal Year 2017 Audit Reports as Prepared by the Commission's CPA Firm Melanson Heath & Company P.C.

Moved by _____, to accept the PVPC's audit reports encompassing the Planning Commission's 2017 Fiscal Year (i.e. July 1, 2016 through June 30, 2017) as prepared by the PVPC's Certified Public Accountant (CPA), Melanson, Heath and Company, P.C. including the recommendations outlined in the CPA's final FY 2017 management letter.

- Agenda Item #4 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Springfield to Advance the City's Municipal Vulnerability Preparedness Initiatives

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$26,000 contractual agreement with the City of Springfield to advance the City's Municipal Vulnerability Preparedness Initiatives.

- Agenda Item #5a - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Environmental Protection (DEP) to Coordinate the Development of an Off-site Mitigation Guidance Manual for Stormwater in Concert With Multiple, Statewide Project Partners

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$50,000 contractual agreement with the Massachusetts Department of Environmental Protection (DEP) to coordinate the development of an off-site mitigation guidance manual for stormwater in concert with multiple, statewide project partners.

- Agenda Item #5b - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Center for Watershed Protection to Assist With the Development of an Off-site Mitigation Guidance Manual

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement, not to exceed \$48,300, with the Center for Watershed Protection to provide technical expertise needed in development of an offsite mitigation and payment-in-lieu-of stormwater program guidance document.

- Agenda Item #6 – Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Executive Office of Energy and Environmental Affairs to Develop Model Subdivision Regulations That Incorporate the Most Contemporary Policies and Design Elements of Low Impact Development (LID), Complete Streets and Stormwater Management and to Update Hatfield's Open Space Development Bylaw and Develop an Accessory Dwelling Unit Bylaw.

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement, in an amount not to exceed \$50,200, with the Massachusetts Executive Office of Energy and Environmental Affairs in order for the PVPC to undertake an EOEEA Planning Assistance Grant Program to assist the communities of Agawam, Belchertown, Easthampton, Ludlow, South Hadley and Ware to develop Model Comprehensive Subdivision Regulations integrating elements of Low Impact Development, Complete Streets, Green Streets, Healthy Communities and Stormwater Management and to update Hatfield's Open Space Development Bylaw and develop an Accessory Dwelling Unit Bylaw.

- Agenda Item #7 – Authorization for the Executive Director to Sign and Execute a Mutually Acceptable Contract Amendment With the Pioneer Valley Transit Authority (PVTA) Which Will Allow the PVPC to Retain a Travel Trainer Intern and Provide Supplemental Title VI Compliance and Technical Assistance as Required by the PVTA

Moved by _____, to authorize the Executive Director to sign and execute a mutually acceptable \$10,000 contractual amendment with the Pioneer Valley Transit Authority (PVTA) which will allow the PVPC to retain a Travel Trainer Intern and provide supplemental Title VI compliance and technical assistance requested by the PVTA for its required Fare Equity Analysis and Service Change Equity Analysis.

- Agenda Item #8 – Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Executive Office for Administration and Finance in Order for the PVPC to Develop a Municipal Information Technology (IT) Management Service for Municipalities and School Districts With a Specific Focus on Exploring Opportunities to Share Technical Services, Procurement and Technology

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$150,000 Efficiency and Regionalization grant program contractual agreement with the Massachusetts Executive Office for Administration and Finance in order for the PVPC to develop a municipal information technology (IT) management service for municipalities and school districts with a specific focus on exploring opportunities for sharing technical services, procurement and technology.

- Agenda Item #12 – Other Business

Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Public Health to Advance work on the Massachusetts Healthy Community Design Toolkit by Developing Video Case Studies of Healthy Community Design

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement, not to exceed \$60,000, with the Massachusetts Department of Public Health to develop 4-5 video case studies documenting healthy community design, working in collaboration with a video expert and public health expert sub-consultant.