

PIONEER VALLEY PLANNING COMMISSION (PVPC)
Minutes of Executive Committee Zoom Meeting
Thursday, April 22 2021

Present were:

Walter Gunn, Chair – Longmeadow
Douglas Albertson, Secretary/Clerk – Belchertown
George Kingston, Treasurer – East Longmeadow
T.J. Cousineau, Assistant Treasurer – Blandford
Jack Jemsek – Amherst
Mark Paleologopoulos – Agawam

PVPC Staff:

Kimberly H. Robinson, MUP, Executive Director
Lisa Edinger, Accounting Manager
Doug Hall, Data Manager/Analyst
Indrani Kowlessar, Executive Assistant/Office Manager
Erica Johnson, Director, Community Development
Catherine Ratte, Principal Planner/Environment and Land Use Section Manager
Dana Roscoe, Principal Planner/Transportation Manager
Gary Roux, Principal Planner/Traffic Manager
Lynn Shell, Administrative Assistant I Specialist

1. Chairman's Call to Order, Welcome and Approval of the Minutes of the March 25, 2021 Executive Committee Meeting

The April 22, 2021 Executive Committee Zoom meeting was called to order at 4:02 p.m. by Commission Chair Walter Gunn. Mr. Gunn welcomed everyone and he then took roll call. All Executive Committee members in attendance responded "present" which included Doug Albertson, George Kingston, T.J. Cousineau, Jack Jemsek and Walter Gunn.

Mr. Gunn next called for a motion to approve the March 25, 2021 Executive Committee Zoom Meeting minutes.

MOVED BY T.J. COUSINEAU, SECONDED BY DOUG ALBERTSON, TO APPROVE THE MINUTES OF THE MARCH 25, 2021 EXECUTIVE COMMITTEE MEETING. THERE BEING NO QUESTIONS, COMMENTS, OR ABSTENTIONS, THE MINUTES WERE UNANIMOUSLY APPROVED BY ALL THE EXECUTIVE COMMITTEE MEMBERS PRESENT WHO IN TURN RESPONDED "AYE".

2. Warrant/Financial Reports

PVPC Accounting Manager Lisa Edinger referred to PVPC's March 2021 warrant and she highlighted several payments on the check listing. After responding to a clarifying question that was raised, Ms. Edinger reviewed PVPC's Financial Summary Profile as of April 15, 2021. Ms. Edinger noted that she is expecting to receive \$98,000 from MassDOT next week. She also stated that OPEB looks great and that Accounts Receivable and cash flow are good.

Ms. Edinger noted that PVPC is planning to replace People's United Bank with a local bank and she reported that she and Ms. Robinson interviewed Florence Savings Bank and Westfield Bank as suggested by PVPC's attorneys. Ms. Edinger stated that she is waiting to hear back and she will keep the Executive Committee posted. She noted that Easthampton Savings was also recommended but their locations are not convenient.

3. Overview of the Pioneer Valley Region's Proposed FFY 2022-2026 Transportation Improvement Program (TIP)

Dana Roscoe, Principal Planner Transportation Manager, explained that the Metropolitan Planning Organization (MPO) is responsible for committing roughly \$25 million a year in our region. He stated that we put together a five year Transportation Improvement Program (TIP), identifying specific projects that will receive funding within that window. Mr. Roscoe noted that Walter Gunn as the PVPC Chair sits on the MPO and votes on the MPO. He stated that next week the MPO will be releasing the TIP as well as the Unified Planning Work Program (UPWP) for a required 21 day public review period. He stated that any person, agency, group or municipality can submit comments which will be shared with the MPO and the MPO will be asked to endorse both documents at their May meeting. Mr. Roscoe then briefly described the list of proposed projects included on the FFY 2022-2026 TIP.

Mr. Gunn stated that traditionally the Executive Committee endorses him to vote on the TIP representing the PVPC. PVPC's Principal Planner/Traffic Manager Gary Roux explained that the MPO is meeting next week to release the document and they will meet again to endorse before the next Executive Committee meeting so the schedule won't work

for us to go through the normal process. Ms. Robinson stated that part of Mr. Gunn's responsibilities as PVPC Chair is that he can vote on behalf of the agency. Mr. Roscoe noted that he is concerned about asking for a vote today in anticipation of a circumstance where some things could change. Mr. Gunn agreed and he noted that this has been well vetted through the Joint Transportation Committee (JTC) within federal and state constraints and he commended Mr. Roscoe and his staff for their great work with the JTC.

In response to a question from Mr. Gunn, Mr. Roscoe explained that the \$2.3 trillion infrastructure funding is over and above the next six year bill and it will include earmarks. He noted that \$80 billion is earmarked for Amtrak which has put together a list that includes a Boston to Albany passenger rail service. Ms. Robinson reported that she was on a call yesterday with the Massachusetts Municipal Association and they did a nice breakdown with the National League of Cities on the American Rescue Plan Act. She expects that as we move forward with the infrastructure bill, there will be more conversations that describe in more detail what is potentially available. In response to a question from Mr. Jemsek, Mr. Roscoe explained that the \$2.3 trillion is exclusive of the TIP and it would be invested in infrastructure which is defined as rail, roads, bridges, internet and broadband, and a variety of other things. Mr. Gunn asked about the total dollar value of the transportation projects we need to do now in our 43 cities and towns. Mr. Roscoe stated that if we looked at all of the projects asking to be funded that are currently in our pipeline, that number would be \$300 million.

4. Overview of the Pioneer Valley Region's Proposed, FFY 2022 Unified Planning Work Program (UPWP)

Principal Planner Gary Roux explained that the Unified Planning Work Program (UPWP) is a summary of the annual planning tasks that PVPC's Transportation Section expects to undertake in the federal fiscal year from October 1st through September 30th. Mr. Roux stated that they are required to allocate these tasks in response to the goals of the Regional Transportation Plan (RTP). He noted that the UPWP is divided into four elements and he stated that Work Element 3, Regional Transportation Planning, includes the tasks that advance the RTP goals and strategies. Mr. Roux then briefly described some of the potential tasks that were solicited through the JTC. Mr. Roux noted that the draft 2022 UPWP will go out for 21 day public review and based on those comments the Transportation Section will finalize the Work Program and move forward on the planning tasks beginning October 1st. He invited Executive Committee members to let him know if they have any questions or if there is something they think should be included in the Work Program. He noted that any comments would be considered as part of public participation and could conceivably be brought in front of the MPO before they endorse in May. Mr. Gunn then thanked Mr. Roux and Mr. Roscoe for their reports.

At this point, Mr. Gunn noted for the record that Mark Paleologopoulos had arrived for today's meeting.

5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Ludlow to Update the Town's 2000 Pavement Management and Assessment as Requested by the Town

There being no discussion, Mr. Gunn called for a motion to address agenda item 5.

MOVED BY GEORGE KINGSTON, SECONDED BY T.J. COUSINEAU, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT, IN AN AMOUNT NOT TO EXCEED \$17,000, WITH THE TOWN OF LUDLOW TO UPDATE THE TOWN'S 2000 PAVEMENT MANAGEMENT AND ASSESSMENT AS REQUESTED BY THE TOWN. THERE BEING NO QUESTIONS OR COMMENTS, MR. GUNN TOOK A ROLL CALL VOTE AND THE MOTION FOR AGENDA ITEM 5 WAS UNANIMOUSLY APPROVED BY ALL EXECUTIVE COMMITTEE MEMBERS PRESENT WHO IN TURN RESPONDED "AYE".

6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Department of Housing and Community Development (DHCD) to Provide Subject Matter Expertise (SME) for the Local Rapid Recovery Planning (LRRP) Initiative

Environment and Land Use Principal Planner Catherine Ratte noted that the Commonwealth assigned \$10 million as part of the Local Rapid Recovery Program (LRRP) and all municipalities could apply. She stated that PVPC is assisting 7 of our municipalities and other consultants are assisting others. Ms. Ratte stated that in addition to being engaged as LRRP Planning Facilitators, PVPC was allowed to apply as Subject Matter Experts (SME). The Department of Housing and Community Development (DHCD) would like to engage Ken Comia and herself as SME to provide assistance related to zoning assessments. Ms. Ratte stated they will be assigned by the DHCD to the communities that request that assistance.

Mr. Gunn called for a motion to address agenda item 6.

MOVED BY GEORGE KINGSTON, SECONDED BY T.J. COUSINEAU, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT, IN AN AMOUNT NOT TO EXCEED \$16,000, WITH THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD) TO PROVIDE SUBJECT MATTER EXPERTISE (SME) FOR THE LOCAL RAPID RECOVERY PLANNING (LRRP) INITIATIVE. THERE BEING NO QUESTIONS OR COMMENTS, MR. GUNN TOOK A ROLL CALL VOTE AND THE MOTION FOR AGENDA ITEM 6 WAS UNANIMOUSLY APPROVED BY ALL EXECUTIVE COMMITTEE MEMBERS PRESENT WHO IN TURN RESPONDED "AYE".

At this point, Ms. Robinson noted that agenda items 7 through 19 are related to Community Development Block Grant (CDBG) funding and she suggested approving all 13 motions with a combined block vote. Executive Committee members agreed and Mr. Gunn called for a block vote to address the motions for agenda items 7 through 19. The block vote was moved by George Kingston and seconded by Jack Jemsek.

Community Development Director Erica Johnson then briefly described the CDBG projects for each PVPC community. She also explained that PVPC subcontracts with the CMRPC to run their housing rehab programs and PVPC will be doing that work in North Brookfield, Leicester, Millbury and Dudley.

7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Blandford for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Housing Rehabilitation Program and the Completion of an ADA Self-Assessment and Transition Plan in the Town of Blandford

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$117,500.00), WITH THE TOWN OF BLANDFORD TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Chester for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Regional Housing Rehabilitation Program, Infrastructure Improvements on Prospect Street in Chester, and Oversight of Huntington Food Pantry, Hilltown Social Service Project, and the Southern Hilltowns Adult Education Center in the Towns of Chester, Huntington and Middlefield

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$250,000.00), WITH THE TOWN OF CHESTER TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the City of Easthampton for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Housing Rehabilitation Program, Aging in Place Program, and Infrastructure Improvements on Admiral Street in the City of Easthampton

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND SIXTY THOUSAND NINE HUNDRED AND NINETY DOLLARS AND NO CENTS (\$160,990.00), WITH THE CITY OF EASTHAMPTON TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Holland for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Regional Housing Rehabilitation Program, Engineering Design for Infrastructure Improvements to Union Road in Holland, and oversight of the Domestic Violence Services Project in the Towns of Holland and Wales

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND FIFTY THOUSAND DOLLARS AND NO CENTS (\$150,000.00), WITH THE TOWN OF HOLLAND TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Huntington for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of Infrastructure Improvements on Crescent Street and Construction of a New Entrance Ramp at Town Hall in the Town of Huntington

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND EIGHT THOUSAND TWO HUNDRED AND FORTY EIGHT DOLLARS AND NO CENTS (\$108,248.00), WITH THE TOWN OF HUNTINGTON TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of South Hadley for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Housing Rehabilitation Program and Engineering Design for Infrastructure Improvements on Center Street in the Town of South Hadley

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND THIRTY EIGHT THOUSAND DOLLARS AND NO CENTS (\$138,000.00), WITH THE TOWN OF SOUTH HADLEY TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

13. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Southwick for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Housing Rehabilitation Program, Engineering Design for Infrastructure Improvements on North Lake Street, and Oversight of Our Community Food Pantry in the Town of Southwick

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED ONE HUNDRED AND SEVEN THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$107,600.00), WITH THE TOWN OF SOUTHWICK TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Ware for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of Infrastructure Improvements on Bank Street, and Oversight of the Planned Approach to Community Health (PATCH) and Adult Basic Learning Services Programs in the Town of Ware

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED NINETY THREE THOUSAND FOUR HUNDRED AND NINETY THREE DOLLARS AND NO CENTS (\$93,493.00), WITH THE TOWN OF WARE TO ADMINISTER THE TOWN'S FUNDING RECEIVED THROUGH THE CDBG PROGRAM.

15. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Central Massachusetts Regional Planning Commission (CMRPC) for the PVPC to Administer the Town of North Brookfield Housing Rehabilitation Program Awarded the Town Through a Community Development Block Grant and Administered by CMRPC

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED SEVENTY SEVEN THOUSAND DOLLARS AND NO CENTS (\$77,000.00), WITH THE CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION TO ADMINISTER THE TOWN OF NORTH BROOKFIELD'S HOUSING REHABILITATION PROGRAM.

16. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Central Massachusetts Regional Planning Commission (CMRPC) for the PVPC to Administer the Town of Leicester Housing Rehabilitation Program Awarded the Town Through a Community Development Block Grant and Administered by CMRPC

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED THIRTY EIGHT THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$38,500.00), WITH THE CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION TO ADMINISTER THE TOWN OF LEICESTER'S HOUSING REHABILITATION PROGRAM.

17. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Central Massachusetts Regional Planning Commission (CMRPC) for the PVPC to Administer the Town of Millbury and Dudley Housing Rehabilitation Program Awarded the Town of Millbury Through a Community Development Block Grant and Administered by CMRPC

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED EIGHTY TWO THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$82,500.00), WITH THE CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION TO ADMINISTER THE TOWN OF MILLBURY AND DUDLEY'S HOUSING REHABILITATION PROGRAM.

18. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Chester for PVPC to Conduct the Southern Hilltowns Domestic Violence Prevention Program in the Towns of Chester, Huntington and Middlefield Awarded the Town of Chester Through a Community Development Block Grant

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED FORTY TWO THOUSAND DOLLARS AND NO CENTS (\$42,000.00), WITH THE TOWN OF CHESTER TO CONDUCT THE SOUTHERN HILLTOWNS DOMESTIC VIOLENCE PREVENTION PROGRAM IN THE TOWNS OF CHESTER, HUNTINGTON AND MIDDLEFIELD.

19. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Ware for PVPC to Conduct the Ware Domestic Violence Prevention Program in the Town of Ware Awarded Through a Community Development Block Grant

MOVED BY GEORGE KINGSTON, SECONDED BY JACK JEMSEK, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A MUTUALLY ACCEPTABLE CONTRACTUAL AGREEMENT NOT TO EXCEED THIRTY SIX THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$36,500.00), WITH THE TOWN OF WARE TO CONDUCT THE WARE DOMESTIC VIOLENCE PREVENTION PROGRAM.

Mr. Gunn asked if a town can apply for CDBG funding to fix handicap accessibility for a public building. Ms. Johnson stated that we can get funding to do the self-assessment and transition plan and there are some accessibility improvements that can be done through block grants. In response to another question from Mr. Gunn, Ms. Robinson stated that as regards the infrastructure bill, we know that we have some funding possibilities around water and wastewater, infrastructure projects through the American Rescue Plan Act. She stated that we're investigating those options and then we want to get that information out to each of our towns and cities. Ms. Robinson noted that in support of that we are looking at hiring a consultant to help us identify what's coming out. She noted that it would be good for the PVPC to provide some assistance around that and she noted that yesterday we identified some DLTA money that we could use to provide this as a service to all of our communities.

MR. GUNN TOOK A ROLL CALL VOTE TO ADDRESS THE MOTIONS FOR AGENDA ITEMS 7 THROUGH 19; THE MOTIONS WERE UNANIMOUSLY APPROVED BY A COMBINED BLOCK VOTE BY ALL EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE WHO IN TURN RESPONDED "AYE".

20. Personnel Items

Ms. Robinson noted that PVPC Planner Emily Slotnick has resigned and she reported that Mimi Kaplan has joined the PVPC as a Senior Planner in the Land Use and Environment Section. She noted that Ms. Kaplan had been doing the same type of work at the CMRPC. Ms. Robinson also reported that Erica Johnson has become PVPC's Director of Community Development and Ted Harvey is the Deputy Director of Community Development.

Mr. Gunn then gave an update on Judy Terry's progress. He stated that he talked with her today and she is recovering very well. He noted that Ms. Terry would like to stay involved and everyone can start copying her again on information about the Executive Committee. Mr. Gunn noted that Ms. Terry is uncertain if she is eligible for re-election this year in Chesterfield. He remarked that Ms. Terry has been such a great asset and he stated that if she missed the election for PVPC Commissioner perhaps the Town of Chesterfield will consider her as Alternate. Ms. Robinson asked Indrani Kowlessar or Lynn Shell to connect with Chesterfield to find out the status of Ms. Terry's role as PVPC Commissioner.

21. Executive Director's Highlights and Updates

Ms. Robinson noted that the Capitol Region Council of Governments (CROG) in Hartford had solicited an economic

impact study on Hartford/Springfield rail, which will then connect into Boston. She stated that yesterday we received a completed report with some great results, including approximately a 10 to 1 payback on the investment cost. Ms. Robinson reported that a press conference is being set up for the first week of May at Union Station for Congressman Neal and Congressman Larson to do a joint announcement and answer questions. Ms. Robinson next reported that the Tim Brennan Exemplar Award was announced today and she offered to send Executive Committee members the link to the press release and video clips which indicate when the applications are due. Ms. Robinson noted that Mr. Brennan helped bring the New England Knowledge Corridor group together and since he retired as Chair in September of 2019, Peter DeMallie has been doing a wonderful job chairing the NEKC. Ms. Robinson reported that as of June she will be stepping into that position and Lyle Wray, Executive Director of CRCOG, will be vice chair. Mr. Gunn thanked Ms. Robinson for taking on that important role.

22. Committee Member Comments, Suggestions and Future Agenda Items

Mr. Gunn noted that he will soon be calling all Executive Committee members to find out if they would like to continue serving in FY 22 and he noted that this will be voted on at the June Annual Meeting. Mr. Gunn stated that Judy Terry would like to remain as long as we can guarantee that she has a legal position in her town. Ms. Robinson noted that we need to set a date for the Annual Meeting.

At this point, Mr. Jemsek expressed his appreciation to Ms. Robinson for taking the time to talk to him about some inclusionary zoning issues and the building moratorium in Amherst. There being no further comments, Chairman Gunn asked Executive Committee members to raise their hands if they agree to adjourn today's Executive Committee Zoom meeting. The April 22, 2021 Executive Committee Zoom meeting was then adjourned without objection at 4:50 p.m.

Respectfully Submitted,

Douglas Albertson, Secretary/Clerk

List of Documents and Other Items Distributed at the April 22, 2021 Meeting

1. Executive Committee April 22, 2021 Meeting Agenda and Motions
2. Executive Committee March 25, 2021 Meeting Minutes
3. PVPC Warrants and Payment History March 2021
4. PVPC Financial Summary Profile as of April 15, 2021
5. Draft 22-26 TIP, April 2021
6. Draft PVTA TIP, April 13, 2021
7. Draft FY 2022 UPWP