



Catalyst for Regional Progress

PVPC

Kimberly H. Robinson, MUP  
Executive Director

## EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, November 21, 2019

**TIME:** 4:15 p.m.

**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

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### UPDATED - AGENDA

|  | <u>Action</u>                       | <u>Information</u>                  |
|--|-------------------------------------|-------------------------------------|
| 1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on October 24, 2019 (these meeting minutes are attached)  | <input checked="" type="checkbox"/> |                                     |
| 2. Warrant/Financial Reports (to be distributed)   |                                     | <input checked="" type="checkbox"/> |
| 3. Authorization for the Executive Director to Negotiate and Execute, effective October 31, 2019, a Mutually Acceptable Memorandum of Understanding with the Franklin Regional Council of Governments for the Valley Flyer Rail Marketing Campaign Project | <input checked="" type="checkbox"/> |                                     |
| 4. Authorization for the Executive Director to Negotiate and Execute a Three Year Vehicle Lease With the Successful Bidder for a 2019 or a 2020 Small Sport Utility Vehicle  | <input checked="" type="checkbox"/> |                                     |
| 5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Ready EDI and Associates to Provide Data System Consulting Services to the PVPC  | <input checked="" type="checkbox"/> |                                     |
| 6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Northampton to Update the City's Hazard Mitigation Plan  | <input checked="" type="checkbox"/> |                                     |
| 7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Blandford to Provide Site Plan Review Services for the "Rolling Potato" Solar Project                                    | <input checked="" type="checkbox"/> |                                     |
| 8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Environmental Protection (DEP) for Watershed Planner Services  | <input checked="" type="checkbox"/> |                                     |

|  | <u>Action</u>                       | <u>Information</u>                  |
|--|-------------------------------------|-------------------------------------|
| 9. Authorization for the Executive Director to Accept \$5,000 in Funding for Food-related Work Entitled “Hunger to Health Pioneer Valley” from the Greater Boston Food Bank  | <input checked="" type="checkbox"/> |                                     |
| 10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the UMass Donahue Institute for Work Related to the Analysis of Impediments to Fair Housing Choice for the Cities of Holyoke, Chicopee, Westfield and Springfield           | <input checked="" type="checkbox"/> |                                     |
| 11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Massachusetts Fair Housing Center for Work Related to the Analysis of Impediments to Fair Housing Choice for the Cities of Holyoke, Chicopee, Westfield and Springfield | <input checked="" type="checkbox"/> |                                     |
| 12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Graphics Facilitator, dpict, for Work Related to the Analysis of Impediments to Fair Housing Choice for the Cities of Holyoke, Chicopee, Westfield and Springfield      | <input checked="" type="checkbox"/> |                                     |
| 13. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements with the City of Westfield for the PVPC to provide FFY18 and FFY19 housing rehabilitation program management services   | <input checked="" type="checkbox"/> |                                     |
| 14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Three-Year Lease Agreement With New England Copy Specialists for a New Color Copier to Support the PVPC and its Day-to-Day Operations  | <input checked="" type="checkbox"/> |                                     |
| 15. Personnel Issues Including an Update on Recent Staff Recruitment Efforts   |                                     | <input checked="" type="checkbox"/> |
| 16. Executive Director’s Highlights  |                                     | <input checked="" type="checkbox"/> |
| 17. Committee Member Comments, Suggestions and Future Agenda Items   |                                     | <input checked="" type="checkbox"/> |

**ADJOURN**

KHR/las  
Attachments

cc: PVPC Staff

a-excmte11.21.19/admin/commission/agendas/UpdatedAgenda