



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, February 26, 2015
TIME: 4:00 p.m.
PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on January 29, 2015 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Presentation of the PVPC's Fiscal Year 2014 Audit Reports as Prepared by the Commission's CPA Firm Melanson Heath & Company P.C. (copies of the PVPC's Draft FY 2014 Audit Reports to be distributed via email early next week) <i>Special Guests: Patrice Squillante and April Dupuis, Melanson Heath & Company</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Warrant/Financial Reports (to be distributed)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Transportation for Bicycle and Pedestrian Safety Pilot Programs Targeted at the Cities of Holyoke and Northampton	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Consultant, Garrett Simonsen, Who Will Provide Required Technical Assistance and Related Support Services to the Hampden County Health Coalition and Hampden County Medical Reserve Corps	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Windstream Communications, L.L.C. to Provide the PVPC With Internet Voice and Data Services Via Massachusetts Broadband Institute Fiber	<input checked="" type="checkbox"/>	
7. Staff Presentation Followed by Discussion Regarding the Development of a Strategic Communications Plan for the PVPC <i>Staff Presenter: Ashley Shea, Manager of Communications, Outreach & Special Projects</i>		<input checked="" type="checkbox"/>
8. Personnel Issues Including an Update on Recent Recruitment Efforts (see attached staff resignation letter dated 2/6/15) and Initiation of the Executive Director's Annual (2014) Performance Review		<input checked="" type="checkbox"/>

	<u>Action</u>	<u>Information</u>
9. Executive Director's Highlights		<input checked="" type="checkbox"/>
10. Initial Thoughts and Feedback From the Executive Committee Regarding Plans for the PVPC's 2015 Annual Meeting (alternate dates are 6/11 or 6/18/15)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

NOTE: Immediately following the conclusion of the 2/26 Executive Committee meeting, there will be a short meeting of our companion nonprofit – Pioneer Valley Regional Ventures Center, Inc.

TWB/las
Attachments

cc: PVPC Staff
P. Squillante, Melanson Heath
A. Dupuis, Melanson Heath

a-excmte2.26.15/admin/commission/agendas