



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, August 28, 2014
TIME: 4:00 p.m.
PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on June 26, 2014 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed) Including an Update on the Status of FY 2015 Assessment Payments by PVPC Member Communities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Regenerative Design Group in Order to Undertake a Project Which Will Promote and Support the Construction of up to Ten Rain Gardens in the City of Springfield	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Series of Mutually Acceptable Contractual Agreements With Approximately Ten City of Springfield Property Owners Who are Selected to Receive a Rain Garden Mini Grant With the Total of All Such Approved Agreements Not to Exceed \$35,000	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Firm, Conservation Works, in Order to Undertake a Series of Environmental Planning Tasks Under the Provisions of the Commission's HUD-Funded Sustainable Communities Project	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Metropolitan Area Planning Council (MAPC) in Order for the PVPC to Continue Development of an Electronic Version of the "Massachusetts Healthy Community Design Toolkit" With Funding Support Provided by the Massachusetts Department of Public Health	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Public Health (MDPH) in Order for the PVPC to Facilitate Mass in Motion Work Activities in the Towns of Palmer and West Springfield Over a 2 Year Period With Funding Provided by the MDPH	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
8. Authorization to Commit Local Funds to Underwrite the Planning Commission's FY 2015 Membership Commitments to the Following: a) Connecticut River Clean-up Committee - \$2,000 b) Connecticut River Stormwater Committee - \$2,000 c) Barnes Aquifer Protection Advisory Committee - \$2,000	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Franklin Regional Council of Governments to Serve as the Hampden County Agent for the Hampden County Medical Reserve Corps	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With KC-Consulting Services, LLC in Order to Provide Hampden County Medical Reserve Corps Coordination Services	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Longmeadow in Order to Conduct a Senior Center Feasibility Study for the Town.	<input checked="" type="checkbox"/>	
12. Community Development-Related Updates and Information a. PVPC Sponsored September 30, 2014 Regional Round Table Meeting and Presentation on Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps. b. PVPC Intention to Issue a Request for Proposals for Hazard Mitigation Planning Work Funded Through the Massachusetts Emergency Management Agency. c. Recent FY14 Community Development Fund Awards for Six PVPC-Prepared Grant Applications Totaling Over \$5.0Million (25% of state's competitive funds). d. Public Disclosure for PVPC Principal Planner/Manager Christopher Dunphy "Disclosure of Appearance of Conflict of Interest as Required by G.L. c.268A, s 23(b) (3)"		<input checked="" type="checkbox"/>
13. Personnel Issues Including an Update on Recent Staff Recruitment Efforts and Reallocation of In-House Payroll Responsibilities Among Current PVPC Staff		<input checked="" type="checkbox"/>
14. Approval of a Required Series of Resolutions in Order for the Commission to Adopt the PVPC's Amended Section 125 Cafeteria Plan Effective September 1, 2014 for the Plan Year Ending August 31, 2015 and to Certify and File the Relevant Plan Documentation	<input checked="" type="checkbox"/>	
15. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable 3 Year Contractual Agreement With Cornerstone for Voice and Internet Services and Related Equipment	<input checked="" type="checkbox"/>	
16. Executive Director's Report Including New, Sustainable Pioneer Valley Compact Document as a Companion to the Commission's Previously Endorsed <i>Our Next Future Action Plan</i> (please see attached copy of the subject compact document)		<input checked="" type="checkbox"/>
17. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ADJOURN		

TWB/las
Attachments

cc: PVPC Staff