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EXECUTIVE COMMITTEE MEETING

 **DATE:** Thursday, August 18, 2016

 **TIME:** 4:00 p.m.

 **PLACE:** Pioneer Valley Planning Commission (PVPC)

 60 Congress Street – 2nd Floor, Large Conference Room

 Springfield, Massachusetts 01104

**A G E N D A**

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|  |  | **Action** | **Information** |
| 1. | Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on June 23, 2016 (these meeting minutes are attached) | 🗹 |  |
| 2. | Warrant/Financial Reports (to be distributed) Including an Update on the Scheduling of the Planning Commission’s Fiscal Year 2016 CPA Audit and the Status of FY 2017 Local Assessment Payments Received to Date |  | 🗹 |
| 3. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the U.S. Environmental Protection Agency for an Urban Waters Small Grant to be Used to Develop a Green Infrastructure Plan for Day Brook in Holyoke | 🗹 |  |
| 4. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Energy Resources in Order for the PVPC to Provide Green Communities Technical Assistance to Multiple, State-Approved PVPC Communities  | 🗹 |  |
| 5. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Southampton Planning Board in Order for the PVPC to Undertake a Multifaceted Planning Board Assistance Program in FY 2017 | 🗹 |  |
| 6. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Granby Planning Board in Order for the PVPC to Undertake a Multifaceted Planning Board Assistance Program in FY 2017  | 🗹 |  |
| 7. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Sturbridge for Historic Preservation Consulting Services | 🗹 |  |
| 8. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Northampton for Housing Rehabilitation Implementation Services | 🗹 |  |
|  |  | **Action** | **Information** |
| 9. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Easthampton for Housing Rehabilitation Implementation Services | 🗹 |  |
| 10. | Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Communities in Order for the PVPC to Administer Each Community’s FY 2016 Massachusetts Department of Housing and Community Development (DHCD) Community Development Fund (CDF) Grant Award

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| --- | --- |
| a) Town of Ware | d) Town of Hardwick |
| b) Town of Huntington | e) Town of Southwick |
| c) Town of Warren |  |
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| 11. | Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With Each of the Following Communities In Order to Implement Domestic Violence Prevention Projects Encompassed Within a Series of Recent FY 2016 Massachusetts Department of Housing and Community Development (DHCD) Community Development Fund (CDF) Awards

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| --- | --- |
| a) Town of Ware | c) Town of Huntington |
|  |  |
| b) Town of Warren | d) Town of Hardwick |
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| 12. | Approval of a Required Series of Resolutions in Order for the Commission to Adopt the PVPC’s Amended Section 125 Cafeteria Plan for the Time Period Encompassing September 1, 2016 to August 31, 2017 and to Certify and File the Relevant Plan Documentation  | 🗹 |  |
| 13. | Authorization to Commit an Initial $36,000 of PVPC Local Funds to the Planning Commission’s Special Projects Funding Pool for the Fiscal Year 2017 Time Period | 🗹 |  |
| 14. | Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Chester to Initiate a Comprehensive Pavement Management Program for the Town | 🗹 |  |
| 15. | Personnel Issues Including Distribution of PCPC’s Annual Informational Report on Staff Compensation Changes |  | 🗹 |
| 16. | Executive Director’s Report Including a Discussion Regarding Directors and Officers Liability Insurance Options and Anticipated Costs |  | 🗹 |
| 17. | Other Business  | 🗹 | 🗹 |
|  | **ADJOURN** |  |  |

TWB/ls

Attachments

cc: PVPC Staff

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