



Catalyst for Regional Progress

**PVPC**

Timothy W. Brennan, Executive Director

## EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, March 23, 2017

**TIME:** 4:00 p.m.

**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

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### A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on February 23, 2017 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Authorization to Commit an Additional \$13,200 of PVPC Local Funds to the Planning Commission's Special Projects Funding Pool for the Second Half of Fiscal Year 2017	<input checked="" type="checkbox"/>	
4. Presentation by and Discussion With PVPC Manager of Public Affairs Pat Beaudry Regarding a Proposed Survey of Commissioners and Alternates		<input checked="" type="checkbox"/>
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Hadley in Order for the PVPC to Assist the Hadley Community Preservation Committee to Develop the Town's Community Preservation Act (CPA) Plan	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Lead Community of Northampton in Order for the PVPC to Administer an Anticipated \$1.3M MassDOT Capital Grant Award Needed to Procure Valley Bike Share Equipment Required for the Five Participating Municipalities (i.e. Northampton, Springfield, Holyoke, Amherst and South Hadley)	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Lead Town of Chester for Grant Administration and Coordination Services for a Six Town Economic Development Initiative Encompassing Chester, Blandford, Huntington, Middlefield, Montgomery and Russell	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With David Carver, dba CT Management Group, LLC, in Order for the PVPC to Provide Historic Preservation Support Services for Two Properties Located in Pittsfield	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Christopher Curtis for Consulting Services Required on Four Specific PVPC Land Use/Environment Projects During the April 1 Through June 30, 2017 Time Period	<input checked="" type="checkbox"/>	
10. Personnel Issues Including a Needed Update to the PVPC's Staff Salary Ranges and Initiation of the Executive Director's 2016 Annual Performance Evaluation by the Operations Subcommittee (see attached letter dated 3-13-17)		<input checked="" type="checkbox"/>
11. Review and Finalize Plans for the Commission's 2017 Annual Meeting on June 15, 2017		<input checked="" type="checkbox"/>
12. Executive Director's Highlights		<input checked="" type="checkbox"/>
13. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las  
Attachments

cc: PVPC Staff

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