

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, January 28, 2021

TIME: 4:00 p.m.

ZOOM MEETING INFORMATION: Register in advance for this meeting:
<https://us02web.zoom.us/meeting/register/tZIkdeyvqDkuG92hp4vFOo05sJh156YapHcr>

After registering, you will receive a confirmation email with information about joining the meeting.

AGENDA

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on November 19, 2020 (attached)	<input checked="" type="checkbox"/>	
2. Presentation of the PVPC’s Fiscal Year 2020 Audit Reports as Prepared by the Commission’s CPA Firm, Melanson (copies of the PVPC’s FY2020 Audit Reports are attached) <i>Special Guest: Tanya Campbell, CPA, Melanson</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Warrant/Financial Reports (attached) Including a Review of the Commission’s FY21 6 Month Actual Budget (July 1, 2020 to December 31, 2020)		<input checked="" type="checkbox"/>
4. Novus Insight Presentation on the PVPC’s IT Assessment <i>Special Guests: Carl Fazzina and Greg Bugbee, Novus Insight</i>		<input checked="" type="checkbox"/>
5. Review and Approval of the PVPC’s Diversity, Equity and Inclusion (DEI) Committee Proposed DEI Policy Statement Which will be Included in the PVPC’s Operations Manual and Posted on the PVPC’s Website (proposed DEI Policy Statement attached)	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Enter into a Contract with the Consulting Firm, Weston and Sampson, to Perform Work on the Wilbraham and Granville Hazard Mitigation Plan Updates and the Town’s MVP Planning Work	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Enter into a Sub-contract with Neponset River Watershed Association Under a MassDEP MS4 Assistance Grant to Prepare Nitrogen Source Identification Reports for 11 Communities (Agawam, Granby, Longmeadow, Ludlow, Northampton, South Hadley, Southampton, Southwick, Springfield, Westfield, and Wilbraham) and Lake and Pond Phosphorous Control Plans for Two Communities (Ludlow and Wilbraham)	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Department of Public Health for PVPC to Provide Pass-through COVID-19 Funds to Select Communities in Hampden and Hampshire Counties Which Include Amherst, Easthampton, Northampton and Southwick	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Department of Public Health for PVPC to Provide Pass-through COVID-19 Funding to Support Response and Enforcement in 33 Municipalities in Hampden and Hampshire Counties	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Community Economic Development Assistance Corporation to Provide Construction Monitoring Services in Berkshire, Franklin, Hampshire and Hampden Counties	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the City of Springfield to Provide Professional Historical Preservation Planning Assistance	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Retroactively Negotiate and Execute a Mutually Acceptable Three Year Lease Agreement with Toshiba America Business Solutions, Inc. for a Copier to Support the PVPC and its Day-to-Day Operations	<input checked="" type="checkbox"/>	
13. Personnel Items		<input checked="" type="checkbox"/>
14. Executive Director's Highlights & Updates		<input checked="" type="checkbox"/>
15. Committee Member Comments, Suggestions and Future Agenda Items		<input checked="" type="checkbox"/>

ADJOURN