



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, January 28, 2016
TIME: 4:00 p.m.
PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on November 19, 2015 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Presentation of the PVPC's Fiscal Year 2015 Audit Reports as Prepared by the Commission's CPA Firm Melanson Heath & Company P.C. (copies of the PVPC's Draft FY 2015 Audit Report and Management Letter are attached)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Special Guests: Patrice Squillante and April Dupuis, Melanson Heath & Company</i>		
3. Review of Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of South Hadley to Perform a Health Impact Assessment of the Town's Current Development Standards	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Williamsburg to Advance Opportunities for Healthy Aging Through Community Design	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Jamie Caplan Consulting to Provide the PVPC With Staff Support Services on an Interim Basis Within the Commission's Land Use/Environmental Section	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute an Amendment to the PVPC's Current, Fiscal Year 2012-2016 3C Transportation Planning Contract With the Massachusetts Department of Transportation	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Behavioral Network Incorporated at Valley Human Services	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Rod Sitterly/Sitterly Movers for Historic Preservation Support Services	<input checked="" type="checkbox"/>	
10. Authorization to Incorporate Specific Changes to the PVPC's Operations Manual Related to Non-Discrimination, Financial Procedures and Other Agency Operations	<input checked="" type="checkbox"/>	
11. Review and Discussion of a Potential FY 2017 Budget Strategy That Could Increase Local Funding Support From the PVPC Member Cities and Towns on a Multi Year Basis		<input checked="" type="checkbox"/>
12. Personnel Issues Including an Update on Recent Staff Recruitment Efforts		<input checked="" type="checkbox"/>
13. Executive Director's Highlights Including Disclosure Letter Relative to Staff Member Joshua Garcia's Recent Appointment to Serve on the Holyoke Fire Commission (see attached letter dated 12/17/15)		
14. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las
Attachments

cc: PVPC Staff
P. Squillante, Melanson Heath & Co.
A. Dupuis, Melanson Heath & Co.

a-excmte1.28.16/admin/commission/agendas