

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Thursday, January 26, 2023

**TIME:** 5:00 p.m.

**ZOOM MEETING INFORMATION:** **Join Zoom Meeting:** <https://us02web.zoom.us/j/85250949902>

Meeting ID: 852 5094 9902  
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**AGENDA**

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on December 14, 2022 (attached)	<input checked="" type="checkbox"/>	
2. Introduction of New PVPC Employees		<input checked="" type="checkbox"/>
3. Presentation of the PVPC’s Fiscal Year 2022 Audit Reports as Prepared by the Commission’s CPA Firm, Melanson, which is now Marcum LLP.	<input checked="" type="checkbox"/>	

*Special Guest: Tanya Campbell, CPA, Marcum LLP.*

	<u>Action</u>	<u>Information</u>
4. Review of FY22 Budget and FY23 Budget to Date		<input checked="" type="checkbox"/>
5. Warrant/Financial Reports (attached)		<input checked="" type="checkbox"/>
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contract Agreement with the Massachusetts Department of Environmental Protection for Stormwater Education and Outreach for the “Developer Audience” in Massachusetts’ Connecticut River and Neponset River Watersheds.	<input checked="" type="checkbox"/>	
7. Approval of New Employee Handbook	<input checked="" type="checkbox"/>	
8. Contracts Signed Under \$25,000		<input checked="" type="checkbox"/>
9. Human Resource Items		<input checked="" type="checkbox"/>
10. Executive Director’s Highlights & Updates/Action Items		<input checked="" type="checkbox"/>
11. Committee Member Comments, Suggestions and Future Agenda Items		<input checked="" type="checkbox"/>

**ADJOURN**