EXECUTIVE COMMITTEE MEETING

DATE:	Thursday, January 26, 2017
TIME:	4:00 p.m.
PLACE:	Pioneer Valley Planning Commission (PVPC)
	60 Congress Street – 2nd Floor, Large Conference Room
	Springfield, Massachusetts 01104

R E V I S E D   A G E N D A

		Action	**Information**
1.	Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on November 17, 2016 (these meeting minutes are attached)	☑	
2.	Warrant/Financial Reports (to be distributed)		☑
3.	Introduction of New Staff		☑
4.	Presentation of the PVPC's Fiscal Year 2016 Audit Reports as Prepared by the Commission's CPA Firm Melanson Heath & Company P.C. (copies of the PVPC's Draft FY 2016 Audit Report and Management Letter are attached)	☑	☑
5.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of South Hadley to Administer its Recreational Trails Act Grant to Develop a New "River to Range" Accessible Trail	☑	
6.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Easthampton to Facilitate the Easthampton-Southampton Shared Conservation Agent Program	☑	
7.	Authorization for the Executive Director to retroactively Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Executive Office for Administration and Finance to Establish a Framework for a Nitrogen Trading Program on the Connecticut River in Massachusetts and to Expand the Slate of Regional Services for Connecticut River Stormwater Committee Communities	☑	
8.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Municipalities of Agawam, Belchertown, Granby, Ludlow, Northampton, South Hadley, and Southwick for Funding to Procure Regional Services for Stormwater Mapping and Data Integration Needed for Compliance With the New MS4 Permit Requirements	☑	

Action　**Information**

9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Wright-Pierce to Provide Regional Services to 7 Municipalities in Developing and Deploying an On-line Mobile Integrated Data Collection and Mapping Application Needed for Compliance With the New MS4 Permit Requirements ☑

10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Housing and Community Development for FY17 District Local Technical Assistance Services and for the PVPC to Provide a Required 5% Cash Match of the Contract Amount ☑

11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Behavioral Health Network, Inc. at Valley Human Services to Provide Domestic Violence Prevention Support Services under the PVPC's FY16 Ware, Warren, and Hardwick Community Development Fund Domestic Violence Prevention Programs ☑

12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With UMASS LARP to Research and Develop the Vulnerability Analysis Portion of the PVPC's Work on the Springfield Climate Action Resilience Plan ☑

13. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Arise for Social Justice to Conduct Grassroots Community Outreach and Organizing Targeting the City's Vulnerable Populations as Part of the PVPC's Work on the Springfield Climate Action Resilience Plan ☑

14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement for Consultant Services to Design, Plan, and Implement the Stakeholder Identification and Engagement and Broad Community Outreach and Engagement for both the Development of and the Implementation Phase of PVPC's Work on the Springfield Climate Action Resilience Plan ☑

15. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With HMA Contracting Corporation to Serve as Construction Contractor for the Blanche Barlow Parking and Trail Project in Lee ☑

16. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Westfield to Administer its FY17 CDBG Housing Rehabilitation Program ☑

17. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the First Congregational Church in South Hadley to Prepare a National Register Nomination ☑

18. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Memorandum of Understanding with the Central Massachusetts Regional Planning Commission to Provide Economic Development Planning Services under a Proposed Contract With the Town of Northbridge ☑

19. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Memorandum of Understanding with the Central Massachusetts Regional Planning Commission to Provide Mutual CDBG Services Under the FY17 MA DHCD Community Development Application Process and Subsequent Contract Administration ☑

	Action	Information
20. Review and Approve Modifications to the PVPC Operations Manual Which are Necessary to Comply With Recent Changes Enacted Into Law Under the Commonwealth's Public Records Law	☑	
21. Personnel and Related Issues		☑
22. Executive Director's Highlights		☑
23. Other Business	☑	☑

ADJOURN

TWB/las
Attachments
cc: PVPC Staff

a-excmte1.26.17/admin/commission/agendas