

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, January 25, 2024

TIME: 5:00 p.m.

ZOOM MEETING INFORMATION: **Join Zoom Meeting**
 Zoom Link: <https://us02web.zoom.us/j/89235209722>
 Meeting ID: 892 3520 9722

AGENDA

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome, and Approval of the Minutes of the Executive Committee Meeting Held on December 7, 2023 (minutes are attached)	☑	
2. Approval of the Minutes of the Operations Subcommittee Meetings Held on December 6, 2023 and December 13, 2023 (minutes are attached)	☑	
3. Introduction of New Pioneer Valley Planning Commission (PVPC) Employees		☑
4. Presentation of the PVPC’s Fiscal Year 2023 Audit Reports as Prepared by the Commission’s CPA Firm, Marcum LLP <i>Special Guest: Tanya Campbell, CPA, Marcum LLP</i>	☑	
5. Listing of Payments/Financial Reports (attached)		☑
6. Authorization for the Executive Director to Execute a Contract with the Massachusetts Department of Transportation (MassDOT) to Hire a Qualified Private Consultant to Develop an Electric Vehicle Charging Assessment and Deployment Plan for the Pioneer Valley Region	☑	
7. Authorization for the Executive Director to Enter into a Contract with the Town of Charlton for Municipal Vulnerability Preparedness Program (MVP) 2.0 Services	☑	
8. Authorization for the Executive Director to Amend Contracts with Community Action of the Pioneer Valley; One Holyoke CDC; and Gardening the Community for Additional Work Facilitating Distribution of E-bikes to Economically and Structurally Disadvantaged People as Sub-Contracts Under PVPC’s Act4All Contract with the Massachusetts Clean Energy Center	☑	

	<u>Action</u>	<u>Information</u>
9. Contracts Signed Under \$25,000		<input checked="" type="checkbox"/>
10. Human Resources Items		<input checked="" type="checkbox"/>
11. Executive Director's Highlights & Updates		<input checked="" type="checkbox"/>
12. Committee Member Comments, Suggestions, and Future Agenda Items		<input checked="" type="checkbox"/>

ADJOURN