

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 25, 2023

TIME: 5:00 p.m.

ZOOM MEETING INFORMATION: **Join Zoom Meeting**
<https://us02web.zoom.us/j/89496443719>
Meeting ID: 894 9644 3719

AGENDA

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 27, 2023 (attached)	<input checked="" type="checkbox"/>	
2. Listing of Payments/Financial Reports (attached)		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Ware Planning and Economic Development Department for a Strategic Economic Development Plan to help the Town Identify existing conditions and Assess the Towns Economic Development constraints and opportunities	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of West Springfield Planning and Economic Development Department for a Strategic Economic Development Plan to help the Town Identify existing conditions and Assess the Towns Economic Development constraints and opportunities	<input checked="" type="checkbox"/>	
5. Public Affairs Update		<input checked="" type="checkbox"/>
6. Establishment of Nominating Committee to Develop A Slate of Candidates for Consideration at the June Annual Meeting	<input checked="" type="checkbox"/>	
7. Contracts Signed Under \$25,000		<input checked="" type="checkbox"/>
8. Human Resources Items		<input checked="" type="checkbox"/>

- 9. Executive Director's Highlights & Updates/Action Items
- 10. Committee Member Comments, Suggestions and Future Agenda Items

ADJOURN