

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Thursday, August 22, 2024

**TIME:** 5:00 p.m.

**ZOOM MEETING INFORMATION:** **Join Zoom Meeting**  
 Zoom Link: <https://us02web.zoom.us/j/89235209722>  
 Meeting ID: 892 3520 9722

**AGENDA**

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome, and Approval of the Minutes of the Executive Committee Meeting Held on June 27, 2024 (minutes are attached)	<input checked="" type="checkbox"/>	
2. Listing of Payments/Financial Reports (attached)		<input checked="" type="checkbox"/>
3. Introduction of New Pioneer Valley Planning Commission (PVPC) Employees		<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement between the PVPC and Donna Larocque to Provide Task Force Co-Coordinator Consulting Services to the FY22/23 Community Development Block Grant (CDBG) Southern Hilltowns Domestic Violence Prevention Project	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement Between the PVPC and the City of Westfield to Manage the Completion of Two Units of Housing Rehabilitation	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Agawam for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Implementation of the Moore and Valley Streets Improvement Project	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Chester for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Regional Housing Rehabilitation Program with the Towns of Huntington, Middlefield, and Russell; Implementation of the Valley View Infrastructure Improvement Project; and Oversight of Four Regional Social Service Programs: Huntington Food Pantry, Hilltown Social Service Project, Southern Hilltowns Adult Education Center, and Southern Hilltowns Domestic Violence Prevention Project	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Huntington for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Implementation of the Stanton Avenue Improvements Project	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of South Hadley for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Implementation of the Center Street Neighborhood Phase One Improvements	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Southwick for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of Phase One Infrastructure Improvements on North Lake Avenue and Oversight of Our Community Food Pantry	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Winchendon for the PVPC to Administer Community Development Block Grant (CDBG) Funding for the Provision of the Implementation of the Beech Street Improvement Project	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Chester for the PVPC to Conduct the Southern Hilltowns Domestic Violence Prevention Program in the Towns of Chester, Huntington, Middlefield and Russell, Awarded to the Town of Russell Through a Community Development Block Grant (CDBG)	<input checked="" type="checkbox"/>	
13. Authorization for the Executive Director Negotiate and Execute a Mutually Acceptable Two-Year Contractual Agreement with the State of Massachusetts Executive Office of Energy and Environmental Affairs for an MVP Grant to Produce Phase 1 of a Drinking Water Plan for the Region	<input checked="" type="checkbox"/>	
14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Two-Year Contractual Agreement with dpict to Provide Graphic Depiction and Process Design Assistance for Community-based Meetings on Drinking Water	<input checked="" type="checkbox"/>	
15. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Two-Year Contractual Agreement with the Kestrel Land Trust to Provide Expertise on Land Conservation Strategies in Addressing Drinking Water Supply Protection	<input checked="" type="checkbox"/>	
16. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Two-Year Contractual Agreement with UMass Amherst to Provide Expertise on Land Conservation Strategies in Addressing Drinking Water Supply Vulnerabilities	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
17. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Franklin Regional Council of Governments to Partner in an MVP Grant on Flood Resiliency	<input checked="" type="checkbox"/>	
18. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with dpict to Provide Graphic Depiction and Process Design Assistance for Community-based Meetings on Flood Resiliency	<input checked="" type="checkbox"/>	
19. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the City of Springfield for Participation on the LiveWell Springfield Climate Justice Collaboration and to Facilitate an Update to the City's Climate Action and Resilience Plan	<input checked="" type="checkbox"/>	
20. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Lanesborough for Phase II of the Resilient Unpaved Roads MVP Action Grant	<input checked="" type="checkbox"/>	
21. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the City of Easthampton to Provide Planning Board Assistance Services	<input checked="" type="checkbox"/>	
22. Authorize the Executive Director to Negotiate and Execute a Mutually Acceptable Amended Contractual Agreement with Health Resources in Action (HRiA) to Continue Root Cause Solutions Exchange Work	<input checked="" type="checkbox"/>	
23. Authorize the Executive Director to Negotiate and Execute a Mutually Acceptable Amended Contractual Agreement with Taproot Embodied Practice for Coaching Services as Part of the PVPC's Root Cause Solutions Exchange Work Via Contract with HRiA	<input checked="" type="checkbox"/>	
24. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Amendment with the City of Springfield to Extend the End Date of Springfield Neighborhood Investment Plan Work from December 30, 2024, to June 30, 2025	<input checked="" type="checkbox"/>	
25. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement Between the PVPC and the Massachusetts Department of Transportation (MassDOT) for a New Federal Fiscal Year 2025 3C Contract	<input checked="" type="checkbox"/>	
26. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement Between the PVPC and the Pioneer Valley Transit Authority (PVTA) for a New Federal Fiscal Year 2025 Section 5307 Contract	<input checked="" type="checkbox"/>	
27. Contracts Signed Under \$25,000		<input checked="" type="checkbox"/>
28. Human Resources Items		<input checked="" type="checkbox"/>
29. Executive Director's Highlights & Updates		<input checked="" type="checkbox"/>
30. Committee Member Comments, Suggestions, and Future Agenda Items		<input checked="" type="checkbox"/>

**ADJOURN**