

PIONEER VALLEY PLANNING COMMISSION (PVPC)
Minutes of the Full Commission Meeting Held on Thursday, April 20, 2017
Hadley Farms Meeting House
41 Russell Street, Route 9 – Stockbridge Suite
Hadley, Massachusetts 01035

Commission Members Present Were:

Lynn Arnold	Alternate Commissioner	Holland
Daniel Beaudette	Commissioner	Belchertown
William Dwyer	Commissioner	Hadley
Mark Cavanaugh	Commissioner	South Hadley
T.J. Cousineau	Commissioner	Blandford
Marilyn Gorman Fil	Alternate Commissioner	Monson
Christopher Flory	Alternate Commissioner	Williamsburg
Walter Gunn	Commissioner	Longmeadow
Scott Hanson	Alternate Commissioner	Springfield
Richard Holzman	Alternate Commissioner	Chester
Jack Jemsek	Commissioner	Amherst
George Kingston	Commissioner	East Longmeadow
Peter Lapointe	Commissioner	Plainfield
Linda Leduc	Alternate Commissioner	Palmer
Michael Marciniec	Commissioner	Palmer
David Sanders	Alternate Commissioner	Wilbraham
Stephen Snow	Commissioner	Williamsburg
Judy Terry	Commissioner	Chesterfield
Jeffrey Wyand	Commissioner	Huntington

Guests Present:

Paul Boudo, Town of West Springfield
Marjorie Townsend, Hadley Historical Commission
Bob Wagner, Community Preservation Coalition Steering Committee and Town of Hatfield

PVPC Staff Present:

Tim Brennan, Executive Director
Patrick Beaudry, Manager of Public Affairs
Indrani Kowlessar Gallagher, Executive Assistant/Office Manager
Jim Mazik, Deputy Director and Community Development Section Manager
Catherine Ratté, Principal Planner/Section Manager

Communities Not Represented at the April 20, 2017 Commission Meeting Were:

Agawam	Hatfield	Southwick
Brimfield	Holyoke	Tolland
Chicopee	Ludlow	Wales
Cummington	Middlefield	Ware
Easthampton	Montgomery	West Springfield
Goshen	Northampton	Westfield
Granby	Pelham	Westhampton
Granville	Russell	Worthington
Hampden	Southampton	

1. Chairman's Call to Order, Welcome and Minutes of the Commission Meeting Held on February 16, 2017

The April 20th meeting of the Pioneer Valley Planning Commission (PVPC) was called to order at 5:35 p.m. by Commission Chairman Walter Gunn. Following introductions around the room, Mr. Gunn called for a motion to address the December 8th Commission meeting minutes.

MOVED BY JUDY TERRY, SECONDED BY LYNN ARNOLD, TO APPROVE THE MINUTES OF THE REGULAR COMMISSION MEETING HELD ON THURSDAY, FEBRUARY 16, 2017 AS PRESENTED.

Mr. Gunn asked if there were any questions, comments or corrections regarding the subject meeting minutes but none were forthcoming.

THERE BEING NO QUESTIONS, COMMENTS OR CORRECTIONS, THE MINUTES OF THE FEBRUARY 16TH REGULAR COMMISSION MEETING WERE APPROVED WITH THREE ABSTENTIONS.

2. Minutes of the Executive Committee Meetings Held on January 26 and February 23, 2017

Mr. Gunn remarked that the minutes of the January 26 and February 23, 2017 Executive Committee meetings had been previously distributed for information and reference purposes only. Mr. Gunn moved to take up the next agenda item.

3. Presentation by and Discussion With Bob Wagner of the Community Preservation Coalition on the Current Status of Implementing the Community Preservation Act (CPA) Statewide and Proposed State Legislation That Would Provide a Higher CPA Trust Fund Distribution for All 172 CPA Communities in Massachusetts

Mr. Gunn introduced special guest presenter Bob Wagner, a member of the Community Preservation Coalition (CPC). Mr. Gunn remarked that Mr. Wagner will update Commission members on the status of proposed Community Preservation Act (CPA) legislation which would provide a higher CPA trust fund distribution to CPA eligible communities throughout Massachusetts. Mr. Gunn then invited Mr. Wagner to begin his opening remarks.

Mr. Wagner stated that the focus of his presentation will first begin with an overview of the current status of CPA in the Commonwealth. Mr. Wagner explained that CPA provides funding that is received from communities, as well as from the CPA state trust fund, for historical preservation; open space; outdoor recreation; and affordable housing. Mr. Wagner further stated that under CPA over 9,000 projects have been executed throughout the Commonwealth and \$1.75 billion in funds have been raised which has made CPA an unqualified success. Mr. Wagner next displayed a map of the Commonwealth which depicted the communities that have adopted CPA and the 16 communities that had CPA on their community's local ballot for the November 8, 2016 election. Mr. Wagner noted that after the November 8th election, 11 out of the 16 communities which voted on it, ended up adopting CPA which included the Cities of Boston, Holyoke, Springfield and Pittsfield.

Mr. Wagner stated that when CPA funds were first distributed after passage of the Act, there were not a multitude of Massachusetts cities and towns that initially adopted CPA. Thus, Mr. Wagner remarked that in the very early stage, virtually all CPA communities routinely received a 100% match from the state trust fund for all the local monies that were raised by local CPA surcharges. However, Mr. Wagner explained that currently the CPA state trust fund receives funds from registry deed fees which range between \$10 to \$20 but these registry fees have not been revised since 2000. Mr. Wagner further stated that since these fees are tied to the transfer of properties, this has already impacted CPA funds even more due to the precipitous drop of housing transfers since the start of the 2008 Recession. Mr. Wagner then commented that, as the CPA trust fund's annual revenues steeply declined, there was a steady increase in the number of communities adopting the CPA, thereby placing a major financial strain on the CPA trust fund's total resources. Mr. Wagner added that, over the past few years the Community Preservation Coalition (CPC) was able to persuade the Governor and State Legislature to add a portion of the state surplus to the CPA state trust fund from 2013 through 2015. However, Mr. Wagner noted that in 2016 a transfer of funds was not possible and it did not occur.

Mr. Wagner noted that the most recently proposed CPA bill, also known as House Bill #2615, was filed in the House by State Representatives Stephen Kulik and Kevin Honan and in the State Senate by Senator Cynthia Creem. Mr. Wagner underscored that this piece of legislation proposes a permanent adjustment to the calculation of registry deed fees in order to avoid the stop-gap funding solutions which have been used over the past few years. Specifically, Mr. Wagner noted that the subject CPA bill calls for an increase in the recording fees that are collected at the Registries of Deeds and it would likewise provide current CPA communities with a minimum 50% match from the CPA state trust fund in the first round of fund distributions to eligible cities and towns.

Mr. Wagner next updated Commission members on the status of this proposed CPA legislation noting that on April 10th there was a hearing at the State House at which the CPC testified in support of House Bill #2615. Mr. Wagner further commented that 140 letters of testimony in support of this CPA bill were submitted to state legislators. Mr. Wagner added that the next step will be to gain more co-sponsors of the subject CPA bill and to advocate for the budget amendment needed in the State Legislature. Mr. Wagner next remarked that the CPC's website can be found at www.communitypreservation.org and he encouraged PVPC Commission members to contact the CPC if they have any specific questions concerning the proposed CPA legislation. Additionally, Mr. Wagner stated that the CPC staff on request can provide advice on how to get CPA adopted in those communities which do not yet have it locally approved and in place.

Following the conclusion of Mr. Wagner's remarks, Chairman Gunn noted that this agenda item is actually an action item in order to allow Commission members to consider lending their support for House Bill #2615. At this point, Mr. Gunn opened the floor for any questions or comments for Mr. Wagner. Peter Lapointe, Commission member representing Plainfield, observed that, in reviewing the map of CPA communities contained in Mr. Wagner's PowerPoint presentation, many rural communities have not adopted CPA probably because their population base is so small and, as a result, their property tax burden is high. Mr. Lapointe further stated that the only workaround for these smaller, rural communities would be to have CPA as a statewide fund which is funded and managed solely by the state and not as a town-by-town adopted fund. Mr. Wagner stated that he could well understand this dilemma, however, he remarked that if the Town of Plainfield did adopt CPA at the 3% surcharge rate, the community would almost surely end up getting a 100% match from the state trust fund because state legislators recognize that rural communities would likely struggle if they could not count on the full 100% state match.

At this point, Mr. Gunn called for a motion to address this agenda item.

MOVED BY GEORGE KINGSTON, SECONDED BY LYNN ARNOLD, THAT THE PIONEER VALLEY PLANNING COMMISSION (PVPC) HEREBY VOTES TO ENDORSE AND LEND ITS FULL SUPPORT TO THE ADOPTION OF PROPOSED STATE LEGISLATION ENTITLED *AN ACT TO SUSTAIN COMMUNITY PRESERVATION REVENUE* (I.E. HOUSE BILL #2615) WHICH, IF ENACTED, WILL ENABLE AN INCREASE FROM RECORDING FEES COLLECTED AT THE REGISTRIES OF DEEDS ACROSS THE STATE AND THEREBY PROVIDES ALL CURRENT CPA COMMUNITIES A 50% FIRST ROUND DISTRIBUTION OF CPA TRUST FUNDS.

Mr. Gunn asked if there were any questions or comments concerning the motion on the table. William Dwyer, Commission member representing Hadley, stated that, because the specific cost increase attached to this proposed legislation has not yet been determined, he cannot support this proposed legislation as it is current written. Mr. Wagner remarked that Mr. Dwyer's points were well taken and he further stated that he will bring back this feedback from tonight's PVPC meeting to the CPC regardless of the position that the PVPC decides to take on the proposed bill.

Scott Hanson, Alternate Commissioner representing Springfield, asked if it would be possible to add a not-to-exceed amount for the fees into the bill. Michael Marciniac, Commission member representing Palmer, noted that the map of CPA communities in Mr. Wagner's PowerPoint presentation in essence depicts the "haves" and "have nots" throughout Massachusetts. Specifically, Mr. Marciniac observed that communities which have adopted the CPA tend to be more affluent. Mr. Marciniac added that since infrastructure is clearly crumbling in the Commonwealth a case could be made for raising fees to invest in bridges and roads instead of boosting state CPA resources.

Mr. Brennan suggested that either this motion be set aside or a vote should be taken on an amended motion which specifies concerns and caveats that have been raised by several Commission members. Mr. Brennan further stated that should a motion pass, feedback from tonight's meeting could be used to shape changes to the proposed bill before a final version is voted on by the State Legislature. After an extended discussion focused on a revised version of the original motion, Mr. Gunn asked if there was a modified motion a Commission member would like to offer.

MOVED BY PETER LAPOINTE, SECONDED BY JEFFERY WYAND, TO AMEND THE ORIGINAL MOTION TO STATE THAT *THE PIONEER VALLEY PLANNING COMMISSION (PVPC) HEREBY VOTES TO SUPPORT THE STABILIZATION OF THE COMMUNITY PRESERVATION ACT TRUST FUND.*

Mr. Gunn asked if there was further discussion needed on this motion but none was forthcoming. He then called for a vote on the amended motion.

THERE BEING NO FURTHER QUESTIONS OR COMMENTS, THE AMENDED VERSION TO THE ORIGINAL SUGGESTED MOTION WAS APPROVED WITH 16 VOTES IN FAVOR AND TWO OPPOSED.

Mr. Gunn remarked that a PVPC letter indicating the Commission's position on the CPA state trust fund will be sent to the applicable members of the State Legislature.

4. National Community Development Week – Celebrating the PVPC's Work Implementing the Federal Community Development Block Grant (CDBG) Program and PVPC Advocacy for Continued Funding Support in FFY 2018 and Beyond

Mr. Gunn called on staff presenter Jim Mazik to begin his presentation regarding the PVPC's work in implementing the federal Community Development Block Grant (CDGB) program among eligible communities. Mr. Mazik began his opening remarks by noting that over the past 30 years the PVPC has provided financial management services to over 150 different CDGB programs involving 34 communities totaling over \$140 million. Mr. Mazik next introduced a brief video on the PVPC's CDGB work in the Town of Warren, a community that he noted the PVPC has been working with since the late 1990s as part of a subregional effort in concert with the Town of Ware.

After the viewing of the video, Mr. Mazik noted that community beneficiaries of the CDGB program include the Towns of Warren, Ware, Hardwick, Russell, Chester, Huntington, Middlefield, Wales, Holland, Brimfield, and South Hadley. Mr. Mazik next listed the following positive impacts that the CDGB program has had on communities that the PVPC has partnered with: over 1500 units of housing rehabilitation; over 250 septic systems repaired; resurfacing over 25 miles of roadway; construction or renovation of four town parks and recreational fields; construction of four new senior centers and the renovation and expansion of eight others; demolition or removal of residential and industrial abandoned properties; and numerous public social service programs such as adult literacy, domestic violence prevention and youth programs.

Mr. Mazik commented that the CDBG program delivers critical funding throughout the Commonwealth and the United States by providing grant awards to address public and private infrastructure needs and to assist vulnerable populations. In light of the proposed elimination of the CDGB program in President Trump's proposed FFY 2018 budget, Mr. Mazik asked Commission members to consider how the loss of \$140 million in projects would negatively impact the Pioneer Valley region, given the above-noted projects that have been completed due to this funding support. Given this information, Mr. Mazik asked Commission members to seriously consider lending their support to continued CDGB program funding in the upcoming FFY 2018 federal budget.

Mr. Mazik asked if there were any questions or comments on his presentation. George Kingston, Commission member representing East Longmeadow, asked what percentage of the PVPC's budget goes to the oversight of the CDBG program. Mr. Mazik explained that it varies depending on the complexity of the program. Mr. Kingston then followed up by asking how much did the PVPC receive in the previous fiscal year for administratively overseeing CDGB funding. Mr. Mazik stated that there is an allowance in the CDGB program for up to 30% of the grant for administration and delivery. However, Mr. Mazik remarked that the PVPC is typically in the 20% range for administration and delivery. Mr. Kingston next asked how great of an impact would the loss of CDGB funding be on the PVPC budget and Mr. Mazik responded that it would be very significant.

David Sanders, Alternate Commissioner representing Wilbraham, stated that he believed there was a lack of local control of CDGB funds and he asserted that federal funds should be used for federal infrastructure and not for community projects. Mr. Mazik interjected that, although CDGB grants are federal money, all community projects that are supported by the CDGB program are selected by and driven by the affected community. Mr. Kingston then offered the following two comments regarding CDGB funding: 1) the CDGB program is poorly administered at the federal level; and 2) CDGB funding has been used by some municipalities as a political ploy. Mr. Mazik responded that there are certain rules that need to be followed regarding the use of CDGB funds and he added that how these funds are used is audited. However, Mr. Mazik agreed that there could be better federal administrative oversight in cases when CDBG funds are being properly managed at the local level.

Mr. Brennan reminded Commission members that the suggested motion is to simply advocate to the PVPC's Congressional Delegation that the CDGB program be continued in the FFY 2018 federal budget. Mr. Brennan next explained that the PVPC has been austere concerning its levels of management of CDGB grants and this oversight has yielded the kinds of quality projects that Mr. Mazik had described earlier in his presentation.

There being no further questions or comments, Mr. Gunn called for a motion.

MOVED BY WILLIAM DWYER, SECONDED BY T.J. COUSINEAU, THAT THE PIONEER VALLEY PLANNING COMMISSION (PVPC) HEREBY STRONGLY ADVOCATES TO CONGRESS THAT FEDERAL FUNDING SUPPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDGB) PROGRAM BE MAINTAINED IN ITS RECOMMENDED FEDERAL FISCAL YEAR 2018 BUDGET AND, MOREOVER, GIVEN THE EXTRAORDINARY IMPORTANCE OF CDGB FUNDING RESOURCES TO CITIES AND TOWNS THROUGHOUT THE NATION, FEDERAL FUNDING SUPPORT FOR THE CDGB PROGRAM BE SUSTAINED IN FUTURE BUDGET YEARS.

Mr. Gunn asked if there was further discussion concerning this motion. Mr. Dwyer requested, when the letter to congress is drafted advocating continued CDGB funding support, the word "its" in the phrase, "...be maintained in *its* recommended federal fiscal year 2018 budget..." be better defined as to which budget this word is referring to. Mr. Brennan noted that Mr. Dwyer's point was well taken and he would make the appropriate annotation in his letter to the congressional delegation.

At this point, Mr. Gunn called for a vote on the pending motion.

THERE BEING NO FURTHER COMMENTS OR QUESTIONS, THE MOTION WAS APPROVED WITH 16 VOTES IN FAVOR AND TWO OPPOSED.

5. Review, Discussion and Final Approval of the PVPC's Proposed Fiscal Year 2018 Budget Which Was Presented in Draft Form at the February 16th Commission Meeting

By way of background Mr. Gunn reminded Commission members that the PVPC's proposed FY 2018 budget was presented at the February 16th Commission meeting and since that time the proposed budget was widely distributed to Commission members and Alternates for their review and comment well in advance of tonight's meeting. Mr. Gunn called for a motion to address this agenda item.

MOVED BY GEORGE KINGSTON, SECONDED BY MARILYN GORMAN FIL, TO ADOPT THE RECOMMENDED FINAL VERSION OF THE PIONEER VALLEY PLANNING COMMISSION (PVPC) FISCAL YEAR 2018 BUDGET (I.E. JULY 1, 2017 THROUGH JUNE 30, 2018) AS WAS OUTLINED IN A STAFF BUDGET REPORT WHICH WAS DISTRIBUTED AT THE FEBRUARY 16TH COMMISSION MEETING. IT IS ALSO UNDERSTOOD AND MADE KNOWN THAT THE COMMISSION'S EXECUTIVE COMMITTEE IS HEREBY AUTHORIZED TO FURTHER REVISE THE PVPC'S ADOPTED FY 2018 BUDGET AS THE AGENCY'S NEEDS AND CIRCUMSTANCES DICTATE.

Mr. Gunn asked if there were any questions or comments regarding the motion on the Commission's recommended FY 2018 budget but none were forthcoming.

THERE BEING NO QUESTIONS OR COMMENTS, THE PVPC'S PROPOSED FISCAL YEAR 2018 BUDGET WAS APPROVED WITH ONE ABSTENTION.

6. Approval of the PVPC Borrowing Resolution for the Commission's New Fiscal Year Beginning July 1, 2017

Mr. Gunn commented that the purpose of the next agenda item is to approve the PVPC's borrowing resolution for the upcoming FY 2018. Mr. Brennan added that this borrowing resolution is governed by the state's enabling law Chapter 40B. Mr. Brennan further explained that this resolution must be voted on every year and it is used whenever necessary to fill the cash flow needs of the agency.

Mr. Gunn called for a motion to address this agenda item.

MOVED BY JUDY TERRY, SECONDED BY MARILYN GORMAN FIL, THAT THE DULY ELECTED CHAIRMAN AND TREASURER OF THE PIONEER VALLEY PLANNING COMMISSION FOR 2017-2018 ARE HEREBY AUTHORIZED TO BORROW NECESSARY FUNDS IN ANTICIPATION OF REVENUES IN ACCORDANCE WITH THE RELEVANT PROVISIONS OF CHAPTER 40B M.G.L. FOR A TOTAL AMOUNT NOT TO EXCEED \$93,000 TO COVER OPERATING EXPENSES OF THE COMMISSION DURING THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018 (I.E. FISCAL YEAR 2018). IT IS ALSO UNDERSTOOD AND MADE KNOWN THAT THE PVPC CHAIRMAN, TREASURER, ASSISTANT TREASURER, EXECUTIVE COMMITTEE AND EXECUTIVE DIRECTOR SHALL BE AUTHORIZED TO EXECUTE ALL NECESSARY LOAN/BORROWING DOCUMENTS ON THE COMMISSION'S BEHALF.

Mr. Gunn asked if there were any questions or comments on the subject motion but none were forthcoming.

THERE BEING NO QUESTIONS OR COMMENTS THE MOTION WAS UNANIMOUSLY APPROVED.

7. Community Reports/Updates From PVPC Commission Members and the Commonwealth's Rural Policy Advisory Commission

Mr. Gunn asked if there were any community updates from Commission members. There being none, Mr. Gunn asked Judy Terry to update Commission members on the recent activities of the Commonwealth's Rural Policy Advisory Commission. Ms. Terry announced that the next meeting of the Rural Policy Advisory Commission will be held next Friday, April 29th. Ms. Terry explained that the above-noted meeting will consist of a review of the Rural Policy Advisory Commission's work over the past year which has been mostly organizational. Ms. Terry further stated that the Commission has now been in existence for one year, and she added that for year two priority will be given to the categories of water/sewer.

8. Executive Director's Highlights

Mr. Gunn asked Mr. Brennan to begin his Executive Director's report. However, before commencing his remarks, Mr. Brennan yielded the floor to the PVPC's Manager of Public Affairs Patrick Beaudry to talk about a survey that was sent to Commission members and Alternates earlier today. Mr. Beaudry stated that the purpose of the above-noted survey is to help him better understand what Commission members and Alternates would like from the PVPC in the areas of communications and policy and how they would like to partner with him in those endeavors. Mr. Beaudry noted that the survey was brief and he encouraged Commission members to participate as their feedback would be valuable and appreciated.

Mr. Brennan then began his Executive Director's report. Mr. Brennan explained that on Monday, April 24th, the PVPC will host the third meeting of the Massachusetts Department of Transportation Freight Advisory Committee to develop a new state freight plan which is to be completed at the end of the calendar year. Mr. Brennan added that after the release of the state plan, the PVPC will develop a more region specific version of a freight plan for the PVPC region.

Mr. Brennan reminded Commission members that, at last year's April Commission meeting, there was a presentation from Department of Housing and Community Development (DHCD) staff members on new starter home districts. Mr. Brennan remarked that proposed regulations for these starter homes were forwarded to Commission members for their comments. Mr. Brennan noted that PVPC staff will provide feedback on these proposed regulations and he added that this input is due on May 1st to the Massachusetts Department of Housing and Community Development (DHCD).

Mr. Brennan announced that next week the PVPC will be part of a statewide initiative led by Governor Baker and his Administration to address the issue of workforce development and talent. Mr. Brennan added that this effort will consist of a half-day work session in Northampton with the various players that are involved in workforce issues here in the Pioneer Valley.

Mr. Brennan remarked that he is continuing his efforts to collect information on recreational marijuana and local regulations. Mr. Brennan further stated that there are newly issued recommendations on this front from the State Attorney

General's office. Mr. Brennan noted that one of the above-noted recommendations urges communities to solidify their recreational marijuana regulations before the end of the calendar year. Mr. Brennan added that he is in the process of organizing a recommended approach to this topic in concert with representatives from the State Treasurer's office and the State Attorney General's office.

Lastly, Mr. Brennan announced that he want to publicly acknowledge the contributions of former Alternate Commission member from the Town of Hatfield Marcus Boyle who stepped down from the Hatfield Select Board a few months ago. Mr. Brennan noted that Mr. Boyle was a thoughtful and conscientious participant in PVPC Commission meetings as well as a dedicated member of the Pioneer Valley Region Metropolitan Planning Organization (MPO).

9. Review Plans for the PVPC's 2017 Annual Meeting Scheduled for Thursday, June 15, 2017 at Mill 180 Park in Easthampton

Mr. Gunn asked Mr. Brennan to review plans made to date for the PVPC's 2017 Annual Meeting. Mr. Brennan confirmed that the PVPC's 2017 Annual Meeting will be held on Thursday, June 15th at Mill 180 Park, an indoor park in Easthampton. Mr. Brennan further explained that Mill 180 Park is linked to a software company whose software is used to address the needs of the park's restaurant, gardens, visitor services and restaurant. Mr. Brennan then commented that, given that the meeting will be conducted in a park setting, this year's Annual Meeting will be somewhat more casual in format.

Mr. Gunn moved to take up the next agenda item.

10. Other Business

Mr. Gunn remarked that the following agenda item typically would have been acted on by the Executive Committee. However, the April 27th Executive Committee meeting had been cancelled since there were insufficient items to conduct a meeting. Mr. Gunn next explained that the purpose of the agenda item is to approve the Pioneer Valley Region's Transportation Improvement Program (TIP) for FFYs 2018-2022. Mr. Gunn explained that approval of this agenda item authorizes Mr. Gunn to vote on the TIP at the next MPO meeting which has been scheduled for Tuesday, April 25th.

At this point, Mr. Gunn called for a motion to address this agenda item.

MOVED BY MARILYN GORMAN FIL, SECONDED BY LYNN ARNOLD, TO APPROVE THE PIONEER VALLEY REGION'S PROPOSED TRANSPORTATION IMPROVEMENT (TIP) ENCOMPASSING FFYS 2018-2022 INCLUSIVE OF AN AUTHORIZATION FOR THE COMMISSION CHAIRMAN, OR HIS DESIGNEE, TO VOTE ON THE SUBJECT TIP DOCUMENT AS THE PVPC'S DESIGNATED MEMBER OF THE PIONEER VALLEY REGION'S METROPOLITAN PLANNING ORGANIZATION (MPO).

Mr. Gunn asked Mr. Brennan to provide further background information on this agenda item. Mr. Brennan noted that the PVPC has several committees that review the TIP documents extensively and he further stated that one of these committees, specifically the Joint Transportation Committee (JTC), initially compiles the TIP and bring it forward to the MPO. Mr. Gunn added that every PVPC member community can have a representative to serve on the JTC and he further stated it is through participation in the JTC that communities have the opportunity to get their transportation improvement projects advanced and ultimately included in the region's annual TIP document.

There being no more questions or comments, Mr. Gunn called for a vote on the above-noted motion.

THERE BEING NO MORE QUESTIONS AND COMMENTS, THE MOTION WAS UNANIMOUSLY APPROVED.

There being no further business to conduct, Mr. Gunn called for a motion to adjourn the Thursday, April 20th Commission meeting.

MOVED BY WILLIAM DWYER, SECONDED BY T.J. COUSINEAU, TO ADJOURN THE APRIL 20TH COMMISSION MEETING AT 7:36 P.M. THERE BEING NO FURTHER COMMENTS, THE MOTION WAS UNANIMOUSLY APPROVED.

Respectfully Submitted,

Douglas Albertson, Secretary/Clerk

List of Documents and Other Items Distributed at this Meeting

- Agenda and Suggested Motions for the Thursday, April 20, 2017 Commission Meeting
- Minutes of the Thursday, February 16, 2017 Commission Meeting
- House Bill #2615, *An Act to Sustain Community Preservation Revenue*
- PVPC Proposed Fiscal Year 2018 Commission Budget