

UPDATED SUGGESTED MOTIONS

- Agenda Item #3 – Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of East Longmeadow Planning Board in Order for the PVPC to Undertake a Planning Board Assistance Program

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement with the Town of East Longmeadow Planning Board in order for the PVPC to undertake a Planning Board Assistance Program for a dollar amount and period of time that is yet to be determined.

- Agenda Item #4 – Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Energy Resources Which Will Allow the PVPC to Assist the Town of Longmeadow With a Community Solar Feasibility as Well as Procurement Assistance Needed by the Towns of Chesterfield, Chester, Granby and Middlefield for Municipal Building Energy Audits Under Their Green Communities Designation

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$68,750 contractual agreement with the Massachusetts Department of Energy Resources which will allow the PVPC to assist the Town of Longmeadow with a community solar feasibility study as well as provide procurement assistance needed by the Towns of Chesterfield, Chester, Granby and Middlefield for Municipal Building Energy Audits under their Green Communities state designation.

- Agenda Item #5 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Hatfield Conservation Commission in Order for the PVPC to Assist and Support the Town With the Design, Permitting and Construction of a 1.5 Mile Natural Surface Trail (White Rock Trail) and Related Grant Administration and Reporting Requirements

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$32,094 contractual agreement with the Hatfield Conservation Commission in order for the PVPC to assist and support the Town with the design, permitting and construction of a 1.5 mile natural surface trail (White Rock Trail) and related grant administration and reporting requirements.

- Agenda Item #6 - Authorization to Commit Local Funds to Underwrite the Planning Commission's Fiscal Year 2018 Membership Commitments to the Following Regional Initiatives:

a) Connecticut River Clean-up Committee

Moved by _____, to authorize the Executive Director to commit \$2,000 from PVPC local funds to underwrite the PVPC's FY18 membership dues commitment to the Connecticut River Clean-up Committee.

b) Connecticut River Stormwater Committee

Moved by _____, to authorize the Executive Director to commit \$2,000 from PVPC local funds to underwrite the PVPC's FY18 membership dues commitment to the Connecticut River Stormwater Committee.

c) Barnes Aquifer Protection Advisory Committee

Moved by _____, to authorize the Executive Director to commit \$2,000 from PVPC local funds to underwrite the PVPC's FY18 membership dues commitment to the Barnes Aquifer Protection Advisory Committee.

- Agenda Item #7 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm Wright Pierce Which Will Develop and Conduct 2 Training Workshops and Prepare Ancillary Instructional Materials That Will Assist MS4 Regulated Municipalities With Stormwater Permit Compliance Activities

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$18,986 contractual agreement with the consultant firm, Wright Pierce, which will develop and conduct 2 training workshops and prepare ancillary instructional materials that will assist MS4 regulated municipalities with stormwater permit compliance activities.

- Agenda Item #8 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Belchertown in Order for the PVPC to Assist the Town Carry Out a Grant-Funded Project Which Will Examine the Feasibility of Creating a Local Stormwater Utility

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$14,500 contractual agreement with the Town of Belchertown in order for the PVPC to assist the Town carry out a grant-funded project which will examine the feasibility of creating a local stormwater utility.

- Agenda Item #9 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, 3 Year Contractual Agreement With Richard J. Barus of Chester, Massachusetts That Will Provide Housing Rehabilitation Services to the PVPC for Federal Fiscal Year (FFY) 2017-2019 Community Development Fund Projects as Well as Other Local, State and Federal Housing Programs

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement with Richard J. Barus for FFY17 – FFY19 housing related projects as follows:

FFY 17 (Year One). A base unit price of \$1,540 per unit, additional compensation as specified in the original proposal, and an hourly rate for other services as needed not to exceed \$50.00 per hour for an estimated 50 units per year. Hourly rate for CDF and related services: \$60/hour. Hourly Rate for CEDAC/HMLP Services: \$80/hour.

FFY 18 (Year Two). A base unit price of \$1,618 per unit, additional compensation as specified in the original proposal, and an hourly rate for other services as needed not to exceed \$57.50 per hour for an estimated 50 units per year. Hourly rate for CDF and related services: \$63/hour. Hourly Rate for CEDAC/HMLP Services: \$84/hour.

FFY 19 (Year Three). A base unit price of \$1,694 per unit, additional compensation as specified in the original proposal, and an hourly rate for other services as needed not to exceed \$60.00 per hour for an estimated 50 units per year. Hourly rate for CDF and related services: \$66/hour. Hourly Rate for CEDAC/HMLP Services: \$88/hour.

- Agenda Item #10 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Kleen Rite Services of Ludlow, Massachusetts for Cleaning Services at the PVPC Office in Springfield for up to Three Years

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement with Kleen Rite Services for Year 1 October 25, 2017 through October 24, 2018 office cleaning services in the amount of Seven Hundred Sixty Dollars and No Cents (\$760.00) per month along with provisions that will allow for Year 2 and Year 3 contract renewal options.

- Agenda Item #11 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Bonnie Parsons for Historic Preservation Consulting Services

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement, effective August 23, 2017 through August 23, 2020, not to exceed Fifty Thousand Dollars and No Cents (\$50,000.00), with Bonnie Parsons for as-needed and assigned historic preservation consulting services based on an hourly rate of Fifty Dollars (\$50.00) per hour.

- Agenda Item #12 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Memorandum of Understanding (MOU) With the Central Hampden County Medical Reserve Corps (MRC) Unit to Enable the PVPC to Serve as Host and Fiscal Agent for this MRC Unit

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable Memorandum of Understanding (MOU) with the Central Hampden County MRC Unit consisting of the municipalities of Chicopee, Agawam, West Springfield, and Holyoke to enable the PVPC to serve as the host and fiscal agent for the subject MRC Unit.

- Agenda Item #14 - Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Blandford Which Will Allow the Town to Participate in the PVPC's Shared Accounting Program

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable contractual agreement with the Town of Blandford, in the amount of \$13,667.00 (\$12,667.00 for consultant accountant and \$1,000 for PVPC oversight), for the Town's participation in the PVPC's Regional Shared Accounting Program for the period encompassing November 1, 2017 through June 30, 2018.

- Agenda Item #15 - Other Business

Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Emergency Management Agency (MEMA) on Behalf of the Hampshire Regional Emergency Planning Committee (HREPC), for Which the PVPC Serves as the Fiduciary Agent for That Organization.

Moved by _____, to authorize the Executive Director to negotiate and execute a mutually acceptable \$5,550 contractual agreement with the Massachusetts Emergency Management Agency (MEMA), on behalf of the Hampshire Regional Emergency Planning Committee (HREPC), for which the PVPC serves as its fiduciary agent.