



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Thursday, September 27, 2018  
**TIME:** 4:00 p.m.  
**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

**U P D A T E D   A G E N D A**

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on August 16, 2018 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed) Including a Summary Report on Local Assessment Payments for FY2019 Received to Date		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Federal Transit Administration (FTA) Section 5307 Contractual Agreement With the PVTA in Order for the Planning Commission to Perform Transit Planning Work in Federal Fiscal Years 2019 and 2020 as Outlined in the Region’s Approved FFY2019 Unified Planning Work Program	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the PVTA to Secure the Required 20% Funding Match for the Planning Commission’s FTA Section 5303 Transit Planning Contract Which Encompasses Transit Planning Tasks the Planning Commission Will Perform in Federal Fiscal Years 2019 and 2020 as Outlined in the Region’s Approved FFY2019 Unified Planning Work Program	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Northampton in Order for the PVPC to Conduct a Required Analysis of Impediments to Fair Housing	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm, Dodson Flinker Associates of Florence, Massachusetts, to Perform Conceptual Design, Community Engagement and Other Planning Services on an “As Needed” Basis During an Anticipated 2018-2021 Timeframe	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With The Massachusetts Executive Office of Energy and Environmental Affairs in Order for the Planning Commission to Conduct a Regional Wood Waste Inventory	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, Three Year Contractual Agreement With Baystate Health in Order for the PVPC to Provide Staff Support Required for the Hampden County Health Improvement Plan	<input checked="" type="checkbox"/>	
9. Authorizations for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following, PVPC Communities to Advance Their Municipal Vulnerability Preparedness (MVP) Programs: a) Town of Monson b) Town of Granby c) City of Easthampton d) Town of Palmer	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Novus Insight, Incorporated for Municipal IT Support Services in up to Six, Pilot PVPC Communities Including: a) Town of Blandford b) Town of Chester c) Town of Cummington d) Town of Huntington e) Town of Montgomery f) Town of Middlefield	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of West Springfield to Provide Fiscal Year 2017 CDBG Housing Rehabilitation Program Delivery Services	<input checked="" type="checkbox"/>	
12. Requested Approval of Amendments to the PVPC's Current Salary Ranges Which Would Take Effect as of September 1, 2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
13. Review, Discussion and Approval of Recommended Revisions to the PVPC's Existing Sexual and Workforce Harassment Policy (please see attached policy with revisions)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
14. Personal Issues Including Updates on Staff Recruitment Efforts and Recent Work Activities and Meetings of the PVPC's Executive Director Search Committee		<input checked="" type="checkbox"/>
15. Executive Director's Highlights Including Noteworthy Staff/Agency Accomplishments and an Update on Massachusetts State Retirement Board Billings		<input checked="" type="checkbox"/>
16. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/  
Attachments

cc: PVPC Staff