



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 24, 2018
TIME: 4:00 p.m.
PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

U P D A T E D A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 26, 2018 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed) Including Recommended Amendments to the Commission’s Current, FY 2018 Operating Budget	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the MAPC, Acting on Behalf of the Western Region Homeland Security Advisory Council, in Order for the PVPC to Lead and Coordinate a Multi-RPA Project That’s Aimed at Assisting First Responders to Better Address Special Need Individuals During Incident Response Efforts	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Three Year Lease Agreement With the H.L. Dempsey Company for a New Black and White Copier to Support the PVPC and its Day-to-Day Operations	<input checked="" type="checkbox"/>	
5. Review and Approval of a Series of Recommended Changes to the PVPC Operations Manual Which Encompass Housekeeping Items, Revised Personnel Policies, Procurement Revisions and Modifications Required to Comply With OMB’s Uniform Administrative Requirements, Cost Principles and Audit Specifications for Federal Grant Awards (please see attached PVPC Operations Manual with an updated version of the proposed revisions annotated in red)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, Post-Retirement Contractual Agreement With Current PVPC Staff Member, Larry Smith, for Consultant Services Required for the Completion of a Multi-Community Subdivision Regulations Project and Other Select Work Tasks Beginning on or About July 1, 2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7. Executive Director’s Highlights Including Noteworthy Staff/Agency Accomplishments		<input checked="" type="checkbox"/>

	<u>Action</u>	<u>Information</u>
8. Initial Discussion/Work Session Focusing on the Recruitment Process and Timetable for Securing the Planning Commission's Next Executive Director Which is Currently Targeted for Completion by 9-1-19		<input checked="" type="checkbox"/>
9. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9a) Approval of Supplemental Title VI Agreement With the PVTA		
9b) Video Consultant Agreement for a Healthy Community Design Toolkit Project		

ADJOURN

NOTE: Immediately following the conclusion of the May 24th Executive Committee meeting, there will be a short meeting of the Board of the Pioneer Valley Redevelopment Corporation, Incorporated to address its dissolution.

TWB/las
Attachments

cc: PVPC Staff