



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 23, 2019

TIME: 4:00 p.m.

PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 25, 2019 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed) Including Recommended Amendments to the Commission's Current FY 2019 Operating Budget	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Amend an Existing Contractual Agreement With the Town of Chester for the Commission to Provide Green Communities Technical Assistance Services	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Metropolitan Area Planning Council (MAPC), Acting on Behalf of the Western Region Homeland Security Advisory Council (WRHSAC), in Order to Provide Resources in Support of Local Boards of Health and Health Departments, Required for the Development of Non Pharmaceutical Intervention (NPI) Plans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Review and Approval of the Pioneer Valley Region's Proposed, FFY 2020 Unified Planning Work Program (UPWP) Inclusive of an Authorization for the Commission Chairman, or His Designee, to Vote on the Subject UPWP Document as the PVPC's Designated Member of the Pioneer Valley Metropolitan Planning Organization (please see attached final draft version of the subject UPWP document)	<input checked="" type="checkbox"/>	
6. Review and Approval of the Pioneer Valley Region's Proposed FFY 2020-2024 Transportation Improvement Program (TIP) Inclusive of an Authorization for the Commission Chairman, or His Designee, to Vote on the Subject TIP Document as the PVPC's Designated Member of the Pioneer Valley Metropolitan Planning Organization (please see attached final draft version of the subject TIP document)	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Agawam to Assist in the Development of an Accessory Dwelling Unit Ordinance for Agawam	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Eric A. Kinsherf, CPA for Regional Municipal Accounting Services to Include the Town of Brookfield for the Remainder of FY 2019 and the Entirety of FY2020 and for an Option to Enter Into a Subsequent Year 2 (FY2020), Subject to Future Funding and Acceptable Performance and to Provide Financial Close-out Services for FY2018 and FY2019	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement to Provide Regional Municipal Accounting Services to the Town of Brookfield and for an Option to Enter into a Subsequent Year Contract, Subject to Future Funding and Acceptable Performance	<input checked="" type="checkbox"/>	
10. Authorization for the Deputy Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Opioid Task Force of Franklin County and the North Quabbin Region to Conduct Facilitation and Data Related Services to the Young Adult Empowerment Collaborative of Western Massachusetts	<input checked="" type="checkbox"/>	
11. Personnel Issues Including a Report by the Commission Chairman on the Two Executive Director Finalists Being Presented to the Full Commission for a Final Selection in June		<input checked="" type="checkbox"/>
12. Executive Director Highlights Including Noteworthy Staff/Agency Accomplishments as Well as Final Plans for the Commission's June 13 th Annual Meeting and Elections		<input checked="" type="checkbox"/>
13. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las
Attachments

cc: PVPC Staff