



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, December 21, 2017
TIME: 4:00 p.m.
PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on October 26, 2017 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Amherst in Order for the PVPC to Provide Economic Development Planning Services to the Town	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm, Elan Planning, Design and Landscape Architecture PLLC, Which Will Assist the PVPC by Conducting a Market Study and Retail Leakage Analysis as a Component of the Town of Amherst's Economic Development Plan	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Blandford Planning Board in Order for the PVPC to Undertake a Planning Board Assistance Program Which Will Support the Town in the Review and Administration of an Application for a Large Scale, Ground-Mounted Photovoltaic Solar Facility	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Springfield Housing Authority (SHA) to Manage a Grant Which Will Construct a Rain Garden at a SHA's Property on James Avenue in Springfield	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Conservation and Recreation to Restore Important Linkages for the Highland Footpath in the Chester-Blandford State Forest	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Housing and Community Development for FY2018 District Local Technical Assistance (DLTA) Services and for the PVPC to Commit a Required 5% Cash Match of its 2018 DLTA Contract Amount	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Westfield for FFY 2018 CDBG-Funded Housing Rehabilitation Services Required in the City	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Central Massachusetts Regional Planning Commission (CMRPC) in order for the PVPC to Provide Housing Rehabilitation Services for a FFY 2017 Community Development Project That the CMRPC is Administering in the Town of Leicester	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Central Massachusetts Regional Planning Commission (CMRPC) in order for the PVPC to Provide Technical Assistance required for a FFY 2017 Community Development Project that the CMRPC is Administering in the Town of North Brookfield	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Metropolitan Area Planning Council (MAPC), Acting on Behalf of the Western Homeland Security Advisory Council, to Introduce and Advance the Multi-Agency Coordination Center (MACC) Project Encompassing Communities in the Hampden County Portion of PVPC's Planning District	<input checked="" type="checkbox"/>	
13. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, Three Year Lease Agreement With Toshiba Business Solutions for a New Office Copier to Support the Planning Commission's Day-to-Day Operations	<input checked="" type="checkbox"/>	
14. Executive Director's Highlights Including an Update on Ongoing Efforts to Work With the Commonwealth's Retirement Funding Obligations Working Group		<input checked="" type="checkbox"/>
15. Personnel Issues Including an Update on Current Staff Recruitment Efforts		<input checked="" type="checkbox"/>
16. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las
Attachments

cc: PVPC Staff