



Catalyst for Regional Progress

**PVPC**

Timothy W. Brennan, Executive Director

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Thursday, October 26, 2017

**TIME:** 4:00 p.m.

**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

**U P D A T E D   A G E N D A**

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on August 17, 2017 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of East Longmeadow Planning Board in Order for the PVPC to Undertake a Planning Board Assistance Program	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Energy Resources Which Will Allow the PVPC to Assist the Town of Longmeadow With a Community Solar Feasibility as Well as Procurement Assistance Needed by the Towns of Chesterfield, Chester, Granby and Middlefield for Municipal Building Energy Audits Under Their Green Communities Designation	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Hatfield Conservation Commission in Order for the PVPC to Assist and Support the Town With the Design, Permitting and Construction of a 1.5 Mile Natural Surface Trail (White Rock Trail) and Related Grant Administration and Reporting Requirements	<input checked="" type="checkbox"/>	
6. Authorization to Commit Local Funds to Underwrite the Planning Commission’s FY 2018 Membership Commitments to the Following Regional Initiatives:	<input checked="" type="checkbox"/>	
a) Connecticut River Clean-up Committee		
b) Connecticut River Stormwater		
c) Barnes Aquifer Protection Advisory Committee		

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm Wright Pierce Which Will Develop and Conduct 2 Training Workshops and Prepare Ancillary Instructional Materials That Will Assist MS4 Regulated Municipalities With Stormwater Permit Compliance Activities	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Belchertown in Order for the PVPC to Assist the Town Carry Out a Grant-Funded Project Which Will Examine the Feasibility of Creating a Local Stormwater Utility	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, 3 Year Contractual Agreement With Richard J. Barus of Chester, Massachusetts That Will Provide Housing Rehabilitation Services to the PVPC for FFY2017-FFY2019 Community Development Fund Projects as Well as Other Local, State and Federal Housing Programs	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Kleen Rite Services of Ludlow, Massachusetts for Cleaning Services at the PVPC Office in Springfield for up to Three Years	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Bonnie Parsons for Historic Preservation Consulting Services	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Memorandum of Understanding (MOU) With the Central Hampden County Medical Reserve Corps (MRC) Unit to Enable the PVPC to Serve as Host and Fiscal Agent for this MRC Unit	<input checked="" type="checkbox"/>	
13. Executive Director's Highlights Including an Update on Ongoing Efforts to Address and Resolve Significant Costs Proposed to be Reimbursed by Those Massachusetts RPAs Which are Enrolled in the Massachusetts State Retirement Plan		<input checked="" type="checkbox"/>
14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement with the Town of Blandford Which Will Allow the Town to Participate in the PVPC's Shared Accounting Program	<input checked="" type="checkbox"/>	
15. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las  
Attachments

cc: PVPC Staff