



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Thursday, October 25, 2018

**TIME:** 4:00 p.m.

**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

**UPDATED AGENDA**

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on September 27, 2018 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Granby to Conduct the Town’s “Green Communities” Project	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Holland to Prepare a Housing Production Plan for the Town	<input checked="" type="checkbox"/>	
5. Review, Discussion and Possible Action on a Request From Principal Planner/Section Manager Catherine Ratte for a Special Exemption From the Commission’s Salary Administration Plan That’s Linked to a Staff Promotion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Communities in Order for the PVPC to Administer FFY 2018 Massachusetts Department of Housing and Community Development (DHCD) Community Development Fund (CDF) Grant Award Programs:	<input checked="" type="checkbox"/>	
a) Town of Warren		
b) Town of Russell		
c) Town of Ware		
d) Town of Huntington		
e) Town of Spencer		
f) Town of Agawam		
g) Town of East Longmeadow		
h) City of Easthampton		
i) Town of Hardwick		
j) Town of Wales		

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Communities in Order to Implement Domestic Violence Prevention Projects Encompassed Within FFY 2018 Massachusetts Department of Housing and Community Development (DHCD) Community Development Fund (CDF) Grant Award Programs:  a) Town of Ware b) Town of Warren c) Town of Russell	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Novak Consulting Group, Incorporated for Shared Police Department Assessment Services	<input checked="" type="checkbox"/>	
9. Personnel Issues Including Updates on Recent Staff Recruitment Efforts (see attached staff resignation letter dated 10-15-18)		<input checked="" type="checkbox"/>
10. Executive Director's Highlights Including Noteworthy Staff/Agency Accomplishments; an Update on Massachusetts State Retirement Board Billings; and Plans for Replacement of a Crash-Damaged PVPC Vehicle Following the Recent Insurance Settlement		<input checked="" type="checkbox"/>
11. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las  
Attachments

cc: PVPC Staff

a-excmte10.25.18/admin/commission/agendas