



Catalyst for Regional Progress

**PVPC**

Timothy W. Brennan, Executive Director

### EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, January 25, 2018  
**TIME:** 4:00 p.m.  
**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

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### U P D A T E D   A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on December 21, 2017 (these meeting minutes to be distributed)	<input checked="" type="checkbox"/>	
2. Presentation of the PVPC's Fiscal Year 2017 Audit Reports as Prepared by the Commission's CPA Firm Melanson Heath & Company P.C. (copies of the PVPC's FY2017 Audit Reports and Management Letter are attached)  <i>Special Guest: • Patrice Squillante, CPA, Melanson Heath &amp; Company</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Springfield to Advance the City's Municipal Vulnerability Preparedness Initiatives	<input checked="" type="checkbox"/>	
5. Authorizations for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Environmental Protection (DEP) to Coordinate the Development of an Off-site Mitigation Guidance Manual for Stormwater in Concert With Multiple, Statewide Project Partners and a Companion Contract With the Center for Watershed Protection	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Executive Office of Energy and Environmental Affairs to Develop Model Subdivision Regulations That Incorporate the Most Contemporary Policies and Design Elements of Low Impact Development (LID), Complete Streets and Stormwater Management	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Sign and Execute a Mutually Acceptable Contract Amendment With the Pioneer Valley Transit Authority (PVTA) Which Will Allow the PVPC to Retain a Travel Trainer Intern and Provide Supplemental Title VI Compliance and Technical Assistance as Required by the PVTA	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Executive Office for Administration and Finance in Order for the PVPC to Develop a Municipal Information Technology (IT) Management Service for Municipalities and School Districts With a Specific Focus on Exploring Opportunities to Share Technical Services, Procurement and Technology	<input checked="" type="checkbox"/>	
9. Initial Discussion of Venue and Plans for the PVPC's 2018 Annual Meeting in June		<input checked="" type="checkbox"/>
10. Executive Director's Highlights Including an Update on Ongoing Efforts to Work With the Commonwealth's Retirement Funding Obligations Working Group		<input checked="" type="checkbox"/>
11. Personnel Issues Including an Update on Current Staff Recruitment Efforts (please see attached memo dated 1-18-18)		<input checked="" type="checkbox"/>
12. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/l  
Attachments

cc: PVPC Staff

a-excmte 1.25.18/admin/commission/agendas