



Catalyst for Regional Progress

**PVPC**

Kimberly H. Robinson, MUP  
Executive Director

### EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, December 19, 2019

**TIME:** 4:00 p.m.

**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

### AGENDA

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on November 21, 2019 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement to Provide Regional Municipal Accounting Services to the Town of Monterey	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Amend a Previously Approved Contractual Agreement with Graphic Facilitator, dpict, for Graphic Facilitation Work Related to the Analysis of Impediments to Fair Housing for the Cities of Holyoke, Chicopee, Westfield and Springfield	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to accept a Community Health Inclusion Index (CHII) Grant in the Amount of \$5,000, to be Spent Between January and July 2020, for Mass in Motion Work Which Includes Working with the Town of West Springfield to Assess the Town’s Accommodation of People With Disabilities and to Review the Town’s Regulations Using the Healthy Communities Toolkit	<input checked="" type="checkbox"/>	
6. Authorization to Enter into Contracts with Skoler, Abbott, Presser, PC, Inc. and/or the Employers Association of New England to Conduct a Pay Equity Audit for the Commission	<input checked="" type="checkbox"/>	
7. Personnel Issues		<input checked="" type="checkbox"/>
8. Executive Director’s Highlights		<input checked="" type="checkbox"/>
9. Committee Member Comments, Suggestions and Future Agenda Items		<input checked="" type="checkbox"/>

### ADJOURN

KHR/las  
Attachments  
cc: PVPC Staff

a-excmt12.19.19/admin/commission/agendas