



Catalyst for Regional Progress

**PVPC**

Timothy W. Brennan, Executive Director

## EXECUTIVE COMMITTEE MEETING

**DATE:** Thursday, June 26, 2014  
**TIME:** 4:00 p.m.  
**PLACE:** Pioneer Valley Planning Commission (PVPC)  
60 Congress Street – 2nd Floor, Large Conference Room  
Springfield, Massachusetts 01104

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### A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 24, 2014 (these meeting minutes to be distributed)	<input checked="" type="checkbox"/>	
2. Special Annual Forum with Members of the Region's Economic Development Planning Cabinet to Review and Endorse the Region's Proposed 2014 Comprehensive Economic Development Strategy (CEDS) Annual Report (the final draft version of the 2014 CEDS Annual Report is attached for review and reference)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Warrant/Financial Reports (to be distributed) Including Action on a Series of Staff-Recommended Fiscal Year 2014 Budget Amendments (please see relevant attachment)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Subcontract With the Firm Maja Design (DBA Murphy and Smith Interpretive Solutions) to Undertake the Design of Interpretive Exhibits for the Connecticut River Scenic Byway Waypoint Interpretive Center	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Granby to Provide Assistance and Technical Support to the Granby Planning Board	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of South Hadley for the PVPC to Undertake a New Connecticut River Trails Planning Project	<input checked="" type="checkbox"/>	
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Transportation to Undertake the Design and Construction of a Parking Area and Trail Connection Which is Linked to the Jacob's Ladder Trail Scenic Byway	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm Recommended to Provide Project Management and Administrative Support Services for the Ongoing Implementation of the Holyoke Innovation District	<input checked="" type="checkbox"/>	

	<u>Action</u>	<u>Information</u>
9. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Recommended in Order for the PVPC to Retain Historic Preservation Planning Services on an Interim Basis	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Public Health to Implement the Hampden County Health Coalition's Fiscal Year 2015 Public Health Emergency Planning Grant Program	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Firm, Ready EDI and Associates, to Implement a Regional Community Health Assessment Under the Provisions of the PVPC's Fiscal Year 2015 Community Innovation Challenge Grant	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Firm, KC – Consulting Services, in Order to Provide Community Education Coordinator Services Under the Provisions of the PVPC's Fiscal Year 2015 Community Innovation Challenge Grant	<input checked="" type="checkbox"/>	
13. Authorization to Commit an Initial \$40,000 of PVPC Local Funds to the Planning Commission's Special Projects Funding Pool for the First Half of the New Fiscal Year Beginning July 1, 2014	<input checked="" type="checkbox"/>	
14. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Springfield Housing Authority (SHA) to Assist the SHA in Project Development Services	<input checked="" type="checkbox"/>	
15. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Pioneer Valley Regional Ventures Center, Inc. to Assist the PVPC Under the Provisions of an Agreement with the Springfield Housing Authority for Project Development Services	<input checked="" type="checkbox"/>	
16. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Hatfield, Board of Selectmen, to Prepare the Town's Housing Production Plan	<input checked="" type="checkbox"/>	
17. Personnel Issues Including an Update on Recent Staff Recruitment Efforts (see attached staff resignation letter dated 6-13-14)		<input checked="" type="checkbox"/>
18. Executive Director's Report Including Noteworthy Staff/Agency Accomplishments		<input checked="" type="checkbox"/>
19. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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TWB/las  
Attachments

cc: PVPC Staff

a-excmt06.26.14/admin/commission/agendas