



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, August 27, 2015

TIME: 4:00 p.m.

PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on June 25, 2015 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Review of Warrant/Financial Reports (to be distributed) Including an Update on the Scheduling of the Planning Commission’s Fiscal Year 2015 CPA Audit		<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute an Updated Memorandum of Understanding (MOU) With the Hartford-Based Capitol Region Council of Governments Outlining Joint Commitments for Coordinated Interstate Transportation Planning and Data Sharing on an Ongoing Basis (please see attached draft MOU document)	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Environmental Protection (DEP) to Conduct Water Quality Monitoring and Bacterial Source Tracking on the Manhan River in Southampton and Easthampton	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Firm, iZone, to Design and Produce a Connecticut River Scenic Byway Waypoint Interpretive Center Exhibit as Part of the Connecticut River Scenic Byway Recreational Access Project	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Organizations in Order to Secure Community Outreach Service Required for the PVPC’s New Urban Tree Planting to Reduce Stormwater and Combined Sewer Overflows Project	<input checked="" type="checkbox"/>	
a) Valley Opportunity Council, Inc.		
b) Nuestras Raices		
c) ReGreen Springfield, Inc.		

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Consultant Organizations Which Will Provide Technical and Educational Support Services Required for the PVPC's New Urban Tree Planting to Reduce Stormwater and Combined Sewer Overflows Project	<input checked="" type="checkbox"/>	
a) The Conway School		
b) Tetra Tech, Inc.		
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Chicopee for Assistance Needed in the Development of a Street Tree Rebate Ordinance	<input checked="" type="checkbox"/>	
9. Authorization to Commit Local Funds to Underwrite the Planning Commission's FY2016 Membership Commitments to the Following Regional Initiatives:	<input checked="" type="checkbox"/>	
a) Connecticut River Clean-up Committee - \$2000		
b) Connecticut River Stormwater Committee - \$2000		
c) Barnes Aquifer Protection Advisory Committee - \$2000		
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Ware for Required Assistance With the Hazardous Materials Assessment Being Conducted at the Former Manufactured Gas Plant Located at Memorial Field in Ware	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Develop Springfield for Historic Preservation Consulting Services for a Property Located at 90 Carew Street in Springfield	<input checked="" type="checkbox"/>	
12. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Franklin Regional Council of Governments for the PVPC to Provide Public Health Emergency Preparedness Services in Support of the Hampden County Health Coalition During FY2016	<input checked="" type="checkbox"/>	
13. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Brimfield to Administer the Town's FY2013 Community Development-Disaster Relief Program	<input checked="" type="checkbox"/>	
14. Authorizations for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Communities in Order for the PVPC to Administer Each Community's FY2015 Massachusetts Department of Housing and Community Development (DHCD) Community Development Fund Grant Awards:	<input checked="" type="checkbox"/>	
a) Town of Ware		d) Town of Warren
b) Town of Huntington		e) Town of Wales
c) Town of Russell		f) Town of South Hadley

	<u>Action</u>	<u>Information</u>
15. Authorizations for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With the Following Communities in Order to Implement Domestic Violence Prevention Projects Encompassed Within Their Respective FY2015 Massachusetts DHCD Community Development Fund Grant Awards	<input checked="" type="checkbox"/>	
a) Town of Ware		
b) Town of Warren		
c) Town of Russell		
16. Approval of a Required Series of Resolutions in Order for the Commission to Adopt the PVPC's Amended Section 125 Cafeteria Plan for the Time Period Encompassing September 1, 2015 to August 31, 2016 and to Certify and File the Relevant Plan Documentation	<input checked="" type="checkbox"/>	
17. Executive Director's Report Including Noteworthy Staff/Agency Accomplishments (please see relevant attachments)		<input checked="" type="checkbox"/>
18. Other Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las
Attachments

cc: PVPC Staff

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