



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 28, 2015

TIME: 4:00 p.m.

PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 23, 2015 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Review and Approval of a Series of Proposed Revisions to the Planning Commission’s Current, Fiscal 2015 Year Budget (please see the attached proposed/amended FY 2015 budget)	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Subcontract With the Consultant Firm, Alta Planning and Design, in Order to Complete the Final Stage of Advanced Feasibility Analysis Phase for the Pioneer Valley Bike Share Project	<input checked="" type="checkbox"/>	
5. Review and Approval of the Following Transportation Items:	<input checked="" type="checkbox"/>	
a) Amendments to Region’s Current, FFY 2015 Unified Planning Work Program (UPWP) Inclusive of an Authorization for the Commission Chairman, or His Designee, to Vote on the Subject UPWP Items as the PVPC’s Designated Member of the Pioneer Valley Metropolitan Planning Organization (MPO)		
b) The Region’s Proposed, New FFY 2016 Unified Planning Work Program Encompassing the October 1, 2015 Through September 30, 2016 Time Frame		
6. Review and Approval of the Following Transportation Items:	<input checked="" type="checkbox"/>	
a) Amendments to the Region’s Current, FFY 2015 Transportation Improvement Program (TIP) Inclusive of Authorizations for the Commission Chairman, or His Designee, to Vote on the Subject TIP-Related Actions as the PVPC’s Designated Member of the Pioneer Valley Metropolitan Planning Organization (MPO)		
b) The Region’s Proposed New FFY 2016-2019 Transportation Improvement Program (TIP) Including the TIP’s October 1, 2015 through September 30, 2016 Annual Element		

	<u>Action</u>	<u>Information</u>
7. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Springfield to Provide Support and Technical Assistance With the Identification/Promotion of Safe Walking Routes and the Development and Implementation of a Complete Streets Policy for the City	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Metropolitan Area Planning Council (MAPC), Acting on Behalf of the Western Region Homeland Security Advisory Council, in Order for the PVPC to Assist Four Identified Sub-regional Entities in the Development of Each Sub-region's Emergency Shelter Plan	<input checked="" type="checkbox"/>	
9. Authorization for the Executive Director to File the Planning Commission's Section 203 Planning Grant Application With the Economic Development Administration (EDA) Encompassing FY 2016 (i.e. July 1, 2015 to June 30, 2016) and to Execute a Mutually Acceptable Contractual Agreement With the EDA That Includes a Commitment of \$15,500 of PVPC Local Funds Required for This EDA-Sponsored Planning Project	<input checked="" type="checkbox"/>	
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With N C & S Consulting in Order to Retain Project Management and Administrative Support Services Required for the Ongoing Implementation of the Holyoke Innovation District	<input checked="" type="checkbox"/>	
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of South Hadley in Order for the PVPC to Undertake a Planning Board Assistance Program Which Will Assist the Town in Identifying Potential Sites for Multi-family Housing Development and the Development of Design Guidelines for Such Developments	<input checked="" type="checkbox"/>	
12. Personnel Issues Including a Report and Action on the Recommendations of the PVPC Operations Subcommittee Regarding the Executive Director's 2014 Performance Evaluation – Judy Terry, Operations Subcommittee Chair (report to be distributed)	<input checked="" type="checkbox"/>	
13. Executive Director's Highlights Including Noteworthy Staff/Agency Accomplishments		<input checked="" type="checkbox"/>
14. Other Business Including a Proposed Schedule of Commission and Executive Committee Meeting Dates for the Remainder of Calendar Year 2015 (draft schedule is attached)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADJOURN

TWB/las
Attachments

cc: PVPC Staff