



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, May 26, 2016

TIME: 4:00 p.m.

PLACE: Pioneer Valley Planning Commission (PVPC)
60 Congress Street – 2nd Floor, Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on April 28, 2016 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed)		<input checked="" type="checkbox"/>
3. Review and Endorse the Pioneer Valley Region’s Proposed 2016 Comprehensive Economic Development Strategy (CEDS) Annual Report as Recommended by the Plan for Progress Coordinating Council (the final draft version of the 2016 CEDS Annual Report is attached for your reference, review and comment)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Easthampton in Order to Provide Technical Assistance to the City as Required to Implement Easthampton’s Community Compact Program Agreement With the Executive Office of Housing and Economic Development	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Contractual Agreement With AdCare (funded by the Massachusetts Department of Public Health) to Modify the MA Healthy Community Design Toolkit to Include a Focus on Food Access	<input checked="" type="checkbox"/>	
6. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable, Five Year Contractual Agreement With the CPA Firm Melanson Heath to Conduct Required Annual Audits of the Planning Commission Over the Fiscal Year 2016 Through 2020 Time Period	<input checked="" type="checkbox"/>	
7. Personnel Issues Including a Report and Action on the Recommendations of the PVPC Operations Subcommittee Regarding the Executive Director’s 2015 Performance Evaluation – Judy Terry, Operations Subcommittee Chair (report to be distributed)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

	<u>Action</u>	<u>Information</u>
8. Assemble Nominations for 5 PVPC Officers and 4 At-Large Executive Committee Members to be Presented for Approval at the June 9 th Annual Meeting – Walter Gunn, Chairman		<input checked="" type="checkbox"/>
9. Executive Director's Highlights Including Noteworthy Staff/Agency Accomplishments		<input checked="" type="checkbox"/>
10. Other Business Including a Proposed Schedule of Commission and Executive Committee Meeting Dates for the Remainder of 2016 (draft meeting schedule is attached)	<input checked="" type="checkbox"/>	

ADJOURN

TWB/las
Attachments

cc: PVPC Staff

a-excmte5.26.16/admin/commission/agendas