

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, November 17, 2016

TIME: 4:00 p.m. to 5:15 p.m.

PLACE: Pioneer Valley Planning Commission (PVPC)

60 Congress Street – 2nd Floor, Large Conference Room

Springfield, Massachusetts 01104

AGENDA

1.	Chairman's Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on September 22, 2016 (these meeting minutes are attached)	Action ✓	<u>Information</u>
2.	Warrant/Financial Reports (to be distributed)		\checkmark
3.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Sub-Contract With the Enchanted Circle Theatre Group to Perform a Series of Tasks and Activities as Part of the Environmental Protection Agency's Recent Small Grant Award for an Urban Waters Planning Project Centered on Day Brook in Holyoke		
4.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm, AMEC Foster Wheeler, in Order for This Firm to Complete Four Specific Tasks Required as Part of the Exploring the Feasibility of a Stormwater Utility for the Town of Agawam; a Project That's Funded by the Massachusetts Department of Environmental Protection (DEP)	\square	
5.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With AdCare in Order for the PVPC to Develop a Complete Streets Score Card With Funding Provided by the Massachusetts Department of Public Health (DPH)		
6.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Springfield in Order for the PVPC to Facilitate Development of Springfield's Climate Action Resilience Plan (CARP) Inclusive of Authorizing a Sub-Contract With Partners for a Healthier Community, Incorporated to Work on Community and Stakeholder Engagement		
7.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of South Hadley to Manage, on the Town's Behalf, a Recreational Trails Grant, Recently Awarded by the Massachusetts Department of Conservation and Recreation, to Construct the New River to the Range Trail in South Hadley		

		Action	<u>Information</u>
8.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With R & R Reality Company, LLC for Historic Preservation Services	$\overline{\checkmark}$	
9.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Town of Ludlow to Secure FY 2017 Regional Maven Nurse Consultant Services for Communities Within the Hampden County Health Coalition		
10.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Firm, Odyssey Advisors, to Conduct a Required Post Retirement Analysis of the Planning Commission in Accordance With GASB 75 Specifications		
11.	Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the City of Easthampton for Housing Rehabilitation Implementation Services Under the Provisions of Easthampton's Community Preservation Act (CPA) Program	\square	
12.	Review and Approve a Series of Modifications to the PVPC Operations Manual Which are Necessary to Comply With Recent Changes Enacted Into Law Under the Provisions of the Act Modernizing Municipal Finance and Government	$\overline{\checkmark}$	
13.	Executive Committee Authorization to Commit Up to \$4,000 of Revenue Generated From Mileage Reimbursement Payments to the PVPC Towards a Down Payment on a New, Three Year Vehicle Lease Agreement Targeted to Take Effect as of January 1, 2017		
14.	Authorization for the Executive Director to Negotiate and Execute a New, Three Year Vehicle Lease Agreement With a Preferred Vendor Pending the Results of the Planning Commission's Procurement Process	\square	
15.	Executive Director's Report Including Noteworthy Staff/Agency Accomplishments		$\overline{\checkmark}$
16.	Other Business		$\overline{\checkmark}$

ADJOURN

TWB/las Attachments

cc: PVPC Staff