



Catalyst for Regional Progress

**PVPC**

Timothy W. Brennan, Executive Director

## **EXECUTIVE DIRECTOR SEARCH COMMITTEE**

Meeting #4 – January 10, 2019 at 4:00 p.m.

### **A G E N D A**

1. Call to Order and Welcome
2. Summary Notes From the Third Meeting of the Executive Director Search Committee Held on November 15, 2018 (these notes are attached)
3. Confirm Erica Johnson as the Second PVPC Staff Member to Serve on the Search Committee as Recommended Following a Staff-Organized Nomination and Selection Process
4. Search Committee Legal Briefing, Led by Attorney Tim Murphy of Skoler, Abbott and Presser, P.C., Which Will Focus on Applicable Legal and Open Meeting Law Requirements That the Search Committee Must Adhere to
5. Review, Refine and Agree on 1<sup>st</sup> Interview Questions to be Used by the Search Committee Once the Initial Candidate Interviews are Scheduled and Get Underway (a list of potential, draft interview questions to be distributed)
6. Distribute the Final, Revised Version of the Applicant Screening/Scoring Sheet Which was Approved at the Previous Search Committee Meeting (a copy of the final version of this screening/scoring form is attached)
7. Schedule the Fifth Meeting of the Search Committee for Mid-March at Which it is Anticipated the Committee Will Make its Decisions on the Candidates to be Invited for an Initial Interview
8. Other Business

### **ADJOURN**

TWB/ikg

Attachments

cc: Attorney Tim Murphy, Skoler, Abbott & Presser  
PVPC Staff

Agenda-ExecDirSearchComm\_1.10.19/Admin/Staff/Gallagher/HR/Recruiting/Executive Director Search