



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

EXECUTIVE COMMITTEE MEETING

DATE: Thursday, February 23, 2012

TIME: 4:00 p.m.

PLACE: Pioneer Valley Planning Commission
60 Congress Street – 2nd Floor Large Conference Room
Springfield, Massachusetts 01104

A G E N D A

	<u>Action</u>	<u>Information</u>
1. Chairman’s Call to Order, Welcome and Approval of the Minutes of the Executive Committee Meeting Held on December 29, 2011 (these meeting minutes are attached)	<input checked="" type="checkbox"/>	
2. Warrant/Financial Reports (to be distributed) Including Updates Regarding the Status of PVPC Finances, Accounting Personnel and the Commission’s FY2011 CPA Audit Report	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the University of Massachusetts Amherst in Order for the PVPC to Assist in the Preparation of a Campus Hazard Mitigation Plan	<input checked="" type="checkbox"/>	
4. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Massachusetts Department of Energy Resources (DOER) in Order for the PVPC to Provide Tornado-Affected Property Owners in Ten Impacted Communities With Information Relative to Accessing Financing for Rebuilding and Renovation Work in an Energy Efficiency Manner	<input checked="" type="checkbox"/>	
5. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With the Consultant Dodson and Flinkor Associates in Order for the Firm to Assist the PVPC in the Preparation of a Tornado Recovery Plan in the Town of West Springfield	<input checked="" type="checkbox"/>	
6. Request for the Planning Commission to Commit \$2000 of Local Funds as the PVPC’s Share of the FY2012 Funding Support for the Connecticut River Clean-up Committee and its Operations	<input checked="" type="checkbox"/>	
7. Request for the Planning Commission to Commit \$2000 of Local Funds as the PVPC’s Share of the FY2012 Funding Support for the Operation of the Barnes Aquifer Protection Advisory Committee	<input checked="" type="checkbox"/>	
8. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With:	<input checked="" type="checkbox"/>	<u>Information</u>

- a. The Franklin Regional Council of Governments in Order for the PVPC to Initiate and Complete an After-Action Report on Health-Related Actions Responding to Tropical Storm Irene in the Communities Comprising Hampden County
 - b. Commonwealth Management LLC in Order for This Firm to Assist the PVPC to Prepare the Required Tropical Storm Irene Regional, After-Action Report Applicable to the Communities Comprising Hampden County
9. Authorization for the Executive Director to Negotiate and Execute Mutually Acceptable Contractual Agreements With: ☑
- a. The Franklin Regional Council of Governments in Order for the PVPC to Initiate and Complete an After-Action Report on Health-Related Actions Responding to Tropical Storm Irene in the Communities Comprising Hampshire County
 - b. Commonwealth Management LLC in Order for This Firm to Assist the PVPC to Prepare the Required Tropical Storm Irene Regional, After-Action Report Applicable to the Communities Comprising Hampshire County
10. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Consultant William Scanlan, AICP for Master Plan Review Services Under the Provisions of PVPC's Tornado Recovery Planning Contract with the Town of Monson ☑
11. Authorization for the Executive Director to Negotiate and Execute a Mutually Acceptable Contractual Agreement With Consultant William Scanlan, AICP for a Zoning Analysis Project Under the Provisions of PVPC's Tornado Recovery Planning Contract with the Town of Monson ☑
12. Personnel Issues Including an Update on Current Staff Recruiting Efforts (see attached resignation letter dated 2/9/12 from PVPC Principal Planner Jessica Allan) ☑
13. Executive Director's Report Including Noteworthy Staff/Agency Accomplishments (see relevant attachments) ☑
14. Other Business ☑ ☑

ADJOURN

TWB/lis

cc: Section Heads

a-excmt02.23.12.doc/admin/commission/agendas



Catalyst for Regional Progress

PVPC

Timothy W. Brennan, Executive Director

Joint Transportation Committee (JTC) Transportation Improvement Program (TIP) Sub Committee Meeting

DATE: **February 29, 2012**

DAY: *Wednesday*

TIME: *10:00 AM to 2:00 PM*

LOCATION: Pioneer Valley Planning Commission
Large Meeting Room, 2nd Floor
60 Congress Street
Springfield, MA 01104

MEETING NOTICE

	<u>Action</u>	<u>Information</u>
1. Open Meeting (Meeting is being Recorded)	<input checked="" type="checkbox"/>	
2. Evaluation of TEC Forms for each Community and Highway Divisions		<input checked="" type="checkbox"/>
3. Next Step in the TIP Development Process	<input checked="" type="checkbox"/>	
4. Adjourn	<input checked="" type="checkbox"/>	



Meeting Notice HAMPDEN COUNTY HEALTH COALITION

Thursday, March 1, 2012
Pioneer Valley Planning Commission
60 Congress Street, Springfield, MA
11:30 a.m.

A G E N D A

	<u>Information</u>	<u>Action</u>
1. MEETING CALLED TO ORDER	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. APPROVAL OF MINUTES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. FINANCIAL REPORT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. BUSINESS AT HAND (40 min.)	<input checked="" type="checkbox"/>	
a) Verizon Upgrades Available – Erica Johnson (15 min.)		
b) Proposed PHEP Changes FY13 – Erica Johnson (5 min.)		
c) Sheltering Summit Recap – Soloe Dennis (15 min.)		
d) Deliverables Update – Soloe Dennis (5 min.)		
5. NEWS AND UPDATES (15 min.)	<input checked="" type="checkbox"/>	
a) Western MA Public Health Coalition Advisory Group (WAG) Update – Soloe Dennis		
b) January LSAC Update – Soloe Dennis		
c) Upcoming Events, Trainings & Exercises: * TBD		
6. OTHER BUSINESS	<input checked="" type="checkbox"/>	
7. MEETING ADJOURNED	<input checked="" type="checkbox"/>	



Sustainable Knowledge Corridor Consortium Meeting

Time: 10:30 a.m.-12:15 p.m.
Date: Wednesday, March 7, 2012

Location: Pioneer Valley Planning Commission
60 Congress Street
Springfield, MA

Directions: <http://www.pvpc.org/about/directions.shtml>

Parking: Free parking is available in the lot next to the PVPC building

AGENDA

1. Update on Project:
 - Update on Metroquest Survey Results: Setting the Top Sustainability Priorities for the Region
 - Update on Civic Engagement Activities in MA and CT
2. Engagement Exercise: Developing a Road Map to Meet the Region's Sustainability Goals
3. Special Guest Speakers:
 - Curt Spalding, U.S. Environmental Protection Agency, Region One Administrator;
 - Lisa Garcia, Senior Advisor to the Administrator on Environmental Justice, U.S. Environmental Protection Agency
4. Other Business and Next Meeting Date